

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

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Dear Trustee

20<sup>th</sup> June 2016

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 27<sup>th</sup> June 2016 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells  
Clerk to Trustees

## AGENDA

- 16/20 To Note Apologies**
- 16/21 To Receive any Declarations of Interest**
- 16/22 Minutes of the last meeting held on 23<sup>rd</sup> May 2016 for approval** (attached)
- 16/23 Matters from the minutes – for report purpose only**
  - 16/23.1 (Item 16/06.1) Changing Room Building Improvements
- 16/24 Correspondence**
  - 16/24.1 To note the correspondence log (attached)
- 16/25 Finance**
  - 16/25.1 Approval of accounts for payment (to be circulated at meeting)
  - 16/25.2 Current account analysis and Financial Reserve Estimated Provisions for 31<sup>st</sup> May (attached)
  - 16/25.3 Pavilion income and expenditure analysis (attached)
  - 16/25.4 Bank reconciliation (to be signed at meeting)
  - 16/25.5 Year End Accounts (attached)
  - 16/25.6 Changing Rooms costs (attached)
- 16/26 Dogs on the Memorial Ground**
- 16/27 Report from Officers**
  - 16/27.1 Ground Management Officers (letter from EPC attached)
  - 16/27.2 Building Management Officers
  - 16/27.3 Asset Management Officers (Paint from Gliddons/Cllr Parbrook)
  - 16/27.4 Legal Officers – updating byelaws (attached)
- 16/28 Williton Football Club Agreement** (update)
- 16/29 Pavilion Project**
  - 16/29.1 Working Group Report
  - 16/29.2 Big Lottery Update – WG Meeting with Gary Davis
  - 16/29.3 War Memorial Improvements
- 16/30 Report from Fundraising Committee**
- 16/31 Local Lottery (Cllr White)**
- 16/32 Events on the Memorial Ground**
  - 16/32.1 Duck Racing – 29<sup>th</sup> May 2016 (attached)
  - 16/32.2 Fete – 9<sup>th</sup> July 2016
- 16/33 Matters for the next meeting to be held on Monday 25<sup>th</sup> July 2016**
- 16/34 To Pass resolution to exclude the press and public from the remainder of the meeting**
- 16/35 Pavilion Project Way Forward**
- 16/36 Registering for VAT**

