

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 22nd May 2017 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: Richards (Chairman), Hooper, Birkett, Peeks, Vaughan and Perrett

Clerk: Mrs S Towells

Other: None

Press: None

Apologies:

Councillors: Bennett, Denton and Aldridge

Public:

17/05 The Chairman advised that the meeting would be recorded.

17/06 Apologies

As noted above.

17/07 To Receive Declarations of Interest

Name	Agenda item	Interest	Action
Cllr Perrett	All	Garden backs on to Memorial Ground	Participated

17/08 Approval of the Minutes of the Meeting held on Monday 24th April 2017

It was unanimously **resolved** to approve the minutes.

17/09 Approval of the Minutes of the Extraordinary Meeting held on Thursday 4th May 2017

It was **resolved** to approve the minutes with abstentions from Cllrs Peeks, Birkett and Perrett as they were not present at the meeting.

17/10 Appointment of officers and representatives

It was **resolved** to appoint representatives as follows –

Ground Management Officers	Hooper and Perrett
Budget Monitoring Officers	Vaughan and Bennett
Building Management Officers	Richards, Perrett and Birkett
Asset Management Officers	Richards, Perrett and Birkett
Legal Officers	Peeks and Bennett
Pavilion Working Group	Vaughan, Hooper, Peeks and Richards
Fundraising Committee Representative	Hooper
Events Co-ordinators	The Clerk and Richards

It was **resolved** to have no more than four members on the working group due to having only 9 councillors. A new member would join when the number of councillors increased.

17/11 Appointment of Press Officer

It was **resolved** Cllr Richards would carry out this role.

17/12 Matters to report

There were none.

17/13 Correspondence

It was unanimously **resolved** to note the correspondence log.

17/14 Finance

17/14.1 It was **resolved** to pay the accounts on the attached list.



- 17/14.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 30th April 2017 was £85290.44
- 17/14.3 It was **resolved** to note the Pavilion income expenditure and analysis.
- 17/14.4 It was **resolved** to note that the bank reconciliation for the month of April 2017 was carried out by Cllr Vaughan.
- 17/15 Dogs on the Recreation Ground**
- 17/15.1 Dog Survey – The survey results were discussed and it was **resolved** to put the results in the Williton Window. 51 surveys were returned. 12 wanted a total ban with 38 against a total ban. 8 wanted to employ a dog warden 36 were against this. 8 thought a fenced off area was a good idea 35 did not. The situation will continue to be monitored. It was also **resolved** to take no further action until the new legislation open space order comes into force.
- 17/16 Report from Officers**
- 17/16.1 Ground Management Officers Cllr Hooper reported the ground looked tidy other than the hedge behind the tractor shed. This hedge is owned by the Doctors Surgery. This would be sorted once the tractor shed had been removed. Councillor Richards reported the contractor was cutting the grass with too much speed which is why the grass always looks unevenly cut. The Clerk has complained to the contractor as this could be a health and safety concern. The contractor replied to say this should not happen again.
- 17/16.2 Building Management Officers Pete Broadey will wash down the mould on the ceiling of the changing room.
- 17/16.3 Asset Management Officers The two benches have been added to the asset register. It was **resolved** to send a letter of thanks to IDVerde.
- 17/16.4 Legal Officers There was no report.
- 17/17 Pavilion Project**
- 17/17.1 Working Group Notes – It was **resolved** to note the report.
- 17/17.2 Flyposting – It was **resolved** to write to the Social Club to ask them not to erect posters on the Memorial Ground or play area.
- 17/18 Report from Fundraising Committee**
Everything was going along alright. £220 was raised at the last table top sale. Cllr Peeks would get more tea towels printed.
- 17/19 Events on the Memorial Ground**
- 17/19.1 Sunday 28th May – Duck Race and Car Boot Sale – Cllr Birkett would sell the ducks. Tents would go up at 10.30am and be removed at 3.30pm. Cllr Perrett gave his apologies as he was away for the weekend. Cllr Richards said his mother would do the teas. Cllr Vaughan stated that a working group must be formed to run events on the ground.
- 17/19.2 Saturday 8th July – Annual Fete – Volunteers required to erect and take down tents, man stalls and the gates.
- 17/20 Matters for the next meeting to be held on Monday 26th June 2017**
Fete 2018
Cllr Peeks apologies

Meeting closed 8.05pm

