

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

## Minutes of the Trustee Meeting held on Monday 23<sup>rd</sup> November 2015 at 7.00pm At the Parish Office, Killick Way, Williton

### Attendees:

**Councillors:** McDonald (Chairman), Vaughan, Kirkham, White, Bigwood, Richards, Perrett, Aldridge, Bennett and Peeks  
**Other:** Mrs S Towells  
**Public:** Mrs D Hooper  
**Press:** None

### Apologies:

**Councillors:** Denton  
**Public:**

15/66 **Apologies**  
As noted above.

### 15/67 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr White	Whole	Garden backs on to MG	Participated
Cllr Peeks	15/70.2	Employed by WSC	None
Cllr Richards	15/70.2	Employed by WSC	None
Cllr Perrett	Whole	Garden backs on to MG	Participated

15/68 **Approval of the Minutes of the Meeting held on 26<sup>th</sup> October 2015**  
After a proposal by Cllr Vaughan and seconded by Cllr Perrett was unanimously **resolved** to approve the minutes.

### 15/69 Matters to report

- 15/69.1 (Item 15/62.1) Dogs on the Recreation Ground  
Dog fouling is a continuous problem on the ground. After a proposal by Cllr McDonald and seconded by Cllr Richards with Cllrs Peeks, Aldridge and White abstaining it was **resolved** that as of 1<sup>st</sup> January 2016 all dogs must be kept on leads on the Memorial Ground. It was further **resolved** to order some signs and put information in the West Somerset Free Press and the Williton Window.
- 15/69.2 (Item 15/62.2) Changing Room Building Improvements  
Cllr White reported that he had cleared the workshop completely. After his proposal, seconded by Cllr Richards it was unanimously **resolved** he could buy some floor paint at a cost of no more than £20.00. Cllr White would enquire at B&Q if he could get some paint for free.  
Cllr White would circulate to all Trustees in the next few weeks a written proposal of improvements, to include fire doors, outside ramp and kitchen area. He would also provide a specification to be given to builders when they are quoting. A site visit would be held on Thursday 10<sup>th</sup> December and advice would be sought regarding planning, building regulations and Environmental Health.

### 15/70 Correspondence

- 15/70.1 It was **resolved** to note the correspondence log.
- 15/70.2 S106 fund – terms and conditions  
It was **resolved** Cllr Vaughan would look at the terms and conditions. The Clerk would then complete and return the form to West Somerset Council.

### 15/71 Finance

- 15/71.1 It was **resolved** to pay the accounts on the attached list.
- 15/71.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31<sup>st</sup> October 2105 = £17,463.06
- 15/71.3 It was **resolved** to note the Pavilion income expenditure and analysis.
- 15/71.4 It was **resolved** to note that the bank reconciliation for the month of October 2015 was carried out by Cllr Vaughan.

- 15/71.5 Budget Considerations  
Discussions took place about adding £500 to the budget for an extra static CCTV camera onto the existing post. It was **resolved** to keep the budget as previously agreed.
- 15/72 Report on Recreation Ground**  
It was **resolved** to note the report.
- 15/73 Report from Officers**
- 15/73.1 Ground Management Officers  
A plaque had been received from The Royal British Legion that was originally displayed in the Williton Branch of NatWest bank. Discussions took place about where to display the plaque. After a proposal by Cllr Peeks and seconded by Cllr White it was unanimously **resolved** to write to the church to ask if it could be displayed there.
- 15/73.2 Building Management Officers  
After a proposal by Cllr Aldridge and seconded by Cllr White It was **resolved** to purchase two new first aid kits at a cost of no more than £50 for them both.
- 15/73.3 Asset Management Officers  
Cllr Richards reported he would take photographs of the assets on 10<sup>th</sup> December.
- 15/73.4 Legal Officers  
Cllr Peeks reported that she would get together with Cllr Bennett and write letters to the properties bordering the Recreation Ground.
- 15/74 Pavilion Project**  
The Sport England EOI form had been submitted. The survey would complete on 27<sup>th</sup> November 2015 and the Clerk would send the completed surveys to Community Council for Somerset. A Working Group meeting would take place on 30<sup>th</sup> November.
- 15/74.1 Report from Fundraising Committee  
Article for Christmas post would be in the December issue of the Williton Window. Cllr Vaughan thanked the committee for their ongoing efforts.
- 15/75 Events on the Memorial Ground**
- 15/75.1 Halloween Hog Roast  
This was a success and over £1300 was made from the event.
- 15/75.2 Income from activities on the Memorial Ground  
Income from activities held by the Trustee on the Memorial Ground would continue as they are, as one charity cannot give to another charity. Other charities could hire the ground for their own fundraising.
- 15/76 Matters for the next meeting to be held on Monday 25<sup>th</sup> January 2016.**

Meeting closed 8.50pm.