

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 24th July 2017 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: Richards (Chairman), Hooper, Birkett, Vaughan, Bennett, Peeks, Aldridge (arrived 7.06) and Perrett
Clerk: Mrs S Towells
Other: Scott Burnett
Press: None

Apologies:

Councillors: Denton
Public: None

17/33 The Chairman advised that the meeting would be recorded.

17/34 **Apologies**
As noted above.

17/35 To Receive Declarations of Interest

Name	Agenda item	Interest	Action
Cllr Perrett	All	Garden backs on to Memorial Ground	Participated

17/36 **Approval of the Minutes of the Meeting held on Monday 26th June 2017**
It was **resolved** to approve the minutes with an abstention from Cllr Peeks.

17/37 Matters to report

17/37.1 Water costings – The Clerk reported she had contacted several other water companies but they are not supplying to this area yet. The Clerk also contacted Water2Business and they said they would match any price offered by another company. Cllr Aldridge arrived at the end of this item.

17/38 Correspondence

17/38.1 It was unanimously **resolved** to note the correspondence log.

17/39 Finance

17/39.1 It was **resolved** to pay the accounts on the attached list.

17/39.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 30th June 2017 was £133227.84

17/39.3 It was **resolved** to note the Pavilion income expenditure and analysis.

17/39.4 It was **resolved** to note that the bank reconciliation for the month of June 2017 was carried out by Cllr Vaughan.

17/39.5 Legionella testing – It was **resolved** to carry out the legionella testing.

17/40 Report from Officers

17/40.1 Ground Management Officers Cllr Hooper reported all looked good. The grass had been cut to a high standard on the latest cut. The Clerk would contact the contractor and ask for the hedge along the green shed to be cut.

17/40.2 Building Management Officers All in good order.

17/40.3 Asset Management Officers No change

17/40.4 Legal Officers There was no report.



- 17/40.5 Fundraising Officer Fundraising continues to go well. Bingo and table top sales going very well and £144 was raised from bags2school. Cllr Peeks would sort out the tea towels and look into recycling the cartridges.
- 17/41 Pavilion Project**
- 17/41.1 Big Lottery Update- A meeting was held on 20th July with Gary Davis and Justin Cox. The reaching community's grants are folded so no more capital grants will be available. The maximum will now be £100,000. The ground would be marked out on the surgery land at a cost of £100.00. Slade parry would do the CDM plan and a form F10 at a cost of £1085.00. A further tree report is required at a cost of £225.00; this is to discharge some of the planning conditions. The cost to discharge the planning conditions would be £97.00. These would be paid out of the lottery grant. The tender process is moving forward and the Working Group are looking at the room data sheets. The working group will have a meeting with Tony Bates from Houghton Greenlees who is the mechanical engineer and Justin Cox on 26th July to finalize all the data sheets, especially all the electricity and gas elements.
- 17/41.2 Working Group Reports – It was **resolved** to note the reports. The next meeting would be on 1st August.
- 17/41.3 Health and Safety representative at working group meetings.– It was **resolved** to invite Cllr Perrett or Cllr Bennett to attend working group meetings where a Health and Safety aspects will be discussed.
- 17/42 Events on the Memorial Ground**
- 17/42.2 Saturday 8th July – Annual Fete – The Clerk reported that a profit of £2129.63 would be made once all the invoices are paid. Cllr Vaughan offered thanks to the Clerk for organising the fete and went on to see that a committee must be formed to organise the fete next year. It was **resolved** to put an article in the Williton Window to see if a committee could be formed. Cllr Aldridge proposed a vote of thanks to the Clerk seconded by Cllr Vaughan with all in favour. It was reported that 2 ambulances were called to the fete this year. One was for a 97 ½ year old lady that had collapsed in the heat but had come round and was fine the other was for a gentleman that had fallen off the air ambulance stall equipment. It was reported by the stall holder that the gentleman was using the equipment incorrectly and had been told not to. The ambulance staff checked him over and left him at the fete. An incidents form has been filled in by the Clerk. Cllr Hooper thought the PA system organiser should be aware of where the first aid people could be found.
- 17/43 Football agreement**
After a proposal from Cllr Vaughan and seconded by Cllr Hooper it was **resolved** to retain the agreement for another year at a cost of £1100. It must be written in that there may be some disruption caused due to building the pavilion. Ian Whitehead had cleared all the football equipment out of the green shed and put into the Memorial Shelter and the MUGA area.
- 17/44 New Lining Machine**
It was **resolved** to purchase a second lining machine up to a cost of £300.00 to enable the football club to use blue paint to mark out the children's pitches as they will overlap the main pitch due to less space available.
- 17/45 Youth Club**
It was **resolved** to recommend to Parish Council that the Youth Club can use the foyer while the building is out of use.
- 17/46 Matters for the next meeting to be held on Monday 25th September 2017**
Apologies from Cllr Aldridge.

Meeting closed 8.05pm

