

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 25th January 2016 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: McDonald (Chairman), Vaughan, White, Bigwood, Richards, Perrett and Aldridge

Other: Mrs S Towells

Public: Mrs D Hooper

Press: None

Apologies:

Councillors: Denton, Kirkham, Bennett and Peeks

Public:

15/77 Apologies

As noted above.

15/78 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr White	Whole	Garden backs on to MG	Participated
Cllr Richards	15/80.1 and 15/83	Employed by WSC	Informed
Cllr Perrett	Whole	Garden backs on to MG	Participated

15/79 Approval of the Minutes of the Meeting held on 23rd November 2015

After a proposal by Cllr Bigwood and seconded by Cllr Vaughan was unanimously **resolved** to approve the minutes.

15/80 Matters to report

15/80.1 (Item 15/69.1) Dogs on the Recreation Ground It was **resolved** to note several letters of complaint regarding dogs being kept on leads had been received. The Chairman had sent them all a reply with the Trustees intentions. The Clerk had contacted Scott Weetch from Taunton Deane and he would arrange for a dog warden to come over to the Recreation Ground on a couple of occasions initially. The Clerk would arrange a meeting with Scott Weetch to discuss an open space order.

15/80.2 (Item 15/69.2) Changing Room Building Improvements This would be discussed under item 15/88

15/81 Correspondence

15/81.1 It was **resolved** to note the correspondence log.

15/81.2 The provision of play and sports equipment on village greens
It was **resolved** to note the information although the Recreation Ground is not a village green.

15/82 Finance

15/82.1 It was **resolved** to pay the accounts on the attached list.

15/82.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31st December 2015 was £19678.98

15/82.3 It was **resolved** to note the Pavilion income expenditure and analysis.

15/82.4 It was **resolved** to note that the bank reconciliation for the months of November and December 2015 was carried out by Cllr Vaughan.

15/83 Report on Recreation Ground

It was **resolved** to note the report. It was further **resolved** to get someone to look at the beacon to establish if it is safe to use. Playground inspections can now be carried out on a monthly basis. After a proposition by Cllr Perrett and seconded by Cllr Vaughan it was unanimously **resolved** to inspect the play equipment every two weeks on the renewal of contract on 1st April 2016.

15/83.1 Updating Byelaws – It was **resolved** to ask the legal officers to look at this.

15/83.2 Queen's birthday celebrations- It was **resolved** to clarify the date the beacon should be lit. Discussions took place regarding events that could be held on the ground.

15/84 Report from Officers

- 15/84.1 Ground Management Officers
Football games had been called off due to the ground being too wet.
- 15/84.2 Building Management Officers
No report
- 15/84.3 Asset Management Officers
Cllr Richards reported most of the assets had been photographed.
- 15/84.4 Legal Officers
No report
- 15/85 Pavilion Project**
- 15/85.1 Working Group report – It was **resolved** to note the report. Cllr Vaughan also reported that a meeting had been held with Ian Whitehead from the football clubs to discuss the impact on games during the construction phase. The Expression of interest form submitted to Sport England has not been successful. The working Group would meet with the Big Lottery on 4th February to discuss the stage 2 application.
- 15/85.2 Quantity Surveyor pricing- Cllr Vaughan reported that a Quantity Surveyor would be required to give a more detailed costing for the pavilion in time for the meeting with the Big Lottery. The only pricing obtained was indicative pricing from Reed Holland for funding purposes. After a proposal to spend no more than £300 by Cllr Aldridge and seconded by Cllr Richards it was unanimously **resolved** to instruct Chris Mitchell to speak to John Hannon to act as Quantity Surveyor.
- 15/85.3 Report from fundraising committee- Di Hooper reported coffee mornings would re-start at the end of February and Bingo continues to go well.
- 15/85.4 Tea towels – After a proposal by Cllr McDonald and seconded by Cllr Richards it was unanimously **resolved** to order 200 tea towels at a price of £1.62 each.
- 15/86 Events on the Memorial Ground**
- 15/86.1 Duck Racing – The date was set for Sunday 29th May. Tea and coffee would be sold this year instead of a licensed bar.
- 15/86.2 Fete- A meeting would be held in March and this would be advertised in the Williton Window for volunteers to come forward.
- 15/87 To pass resolution to exclude the press and public from the meeting**
- 15/88 Changing room improvements – to discuss quotations**
It was **resolved** the Clerk would contact Sarah Wilsher at West Somerset Council to ask about building regulations and planning permission. It was unanimously **resolved** after a proposition by Cllr Aldridge and seconded by Cllr White to instruct B Walsh and sons to carry out number 1 of the specification at a cost of £529.00 plus VAT to fit an internal door to the existing stud wall.
- 15/89 Matters for the next meeting to be held on Monday 22nd February 2016.**
Queen's Birthday Celebrations

Meeting closed 9.05pm.