

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 26th October 2015 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: McDonald (Chairman), Vaughan, Bigwood, White, Richards, Perrett, Bennett and Peeks
Other: Mrs S Towells
Public: Mrs D Hooper
Press: None

Apologies:

Councillors: Kirkham
Public:

15/54 Apologies

As noted above.

15/55 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr White	Whole	Garden backs on to MG	Participated
Cllr Perrett	Whole	Garden backs on to MG	Participated

15/56 Approval of the Minutes of the Meeting held on 21st September 2015

It was unanimously **resolved** to approve the minutes.

15/57 Approval of the Minutes of the Extraordinary Meeting held on 5th October 2015

It was unanimously **resolved** to approve the minutes.

15/58 Matters to report

None

15/59 Correspondence

15/59.1 It was **resolved** to note the correspondence log.

15/60 Finance

15/60.1 It was **resolved** to pay the accounts on the attached list.

15/60.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 30th September 2105 = £18236.09

15/60.3 It was **resolved** to note the Pavilion income expenditure and analysis.

15/60.4 It was **resolved** to note that the bank reconciliation for the month of September 2015 was carried out by Cllr Vaughan.

15/60.5 Budget Considerations It was **resolved** to maintain the current spend, increasing advertising by £500, reducing consumables by £50, reducing maintenance of property by £1000 and reducing the pavilion construction costs by £1000. It was noted the income from the Football Club would increase by £150. After a proposal from Cllr Vaughan and seconded by Cllr Bennett it was unanimously **resolved** the Clerk would write to the Parish Council to ask for a subsidy of £6,500.

15/61 Report on Recreation Ground

Ian Whitehead had reported the last cut on the ground was a good one and they had left no grass on the football pitch, but dog mess continued to be a problem.

15/62 Report from Officers

15/62.1 Ground Management Officers Hedgerows have been trimmed and are looking good. Dog fouling continues to be a problem. The Trustee may need to look at keeping dogs on leads or a complete dog ban on the ground. It was **resolved** the Clerk would contact the contractor to arrange for the leaves to be cleared. It was **resolved** Cllr McDonald would draft a letter for the Clerk to send to the CCTV company to complain that it is not working properly and is not fit for purpose.

- 15/62.2 Building Management Officers Cllr White proposed some changes for the existing building. The outside door in the workshop would become a fire door with an internal door being fitted to the existing stud wall to enable the workshop to become a store. Also a ramp would need to be fitted to enable wheelchair access. Cllr Peeks proposed that checks were carried out prior to this being done. Planning permission and building regulations may be needed. Also tree roots must not be damaged by fitting a ramp. This was seconded by Cllr Perrett with everyone in agreement. It was **resolved** Cllr White could clear out the workshop. It was also **resolved** three quotes would be obtained once the checks had been carried out.
- 15/62.3 Asset Management Officers It was **resolved** the Clerk would contact Peter Broadey to ask him to fit new hasps on the tractor shed. It was also **resolved** Cllr Richards would take photographs of the assets for the file.
- 15/62.4 Legal Officers
No report.
- 15/63 Pavilion Project**
Fundraising: The stage 2 Big Lottery application for £832,000 was submitted on 20th October, this could take up to 4 months before a decision is made, with the same timescale for stage 3, therefore the project start date would be the third quarter of 2017. £70,000 has been awarded by EDF Leisure and the £500,000 register of Interest for Sport England would need to be submitted by 11th November. Survey: The online Monkey Survey will go live on 2nd November and will run until 27th November. Paper copies would be distributed in The Parish Office, Doctors' Surgery, Children's Centre, Spar and the Post Office. Completed surveys could be dropped off at the Parish Office, the Post Office or Spar.
- 15/63.1 Report from Fundraising Committee
There will be no more coffee mornings until February next year. More clothes are required for bags for schools. Bingo will continue fortnightly.
Christmas Posts – Volunteers are needed to deliver the cards. The cost would be 30p per card.
- 15/64 Events on the Memorial Ground**
- 15/64.1 Halloween Hog Roast
The bands are booked, tickets are selling well and all is ready. Marquees would be erected at 11 am on Saturday 31st October.
- 15/65 Matters for the next meeting to be held on Monday 23rd November 2015.**
Dogs on Rec
Changing Room Building Improvements

Meeting closed 9.10pm.