

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Tuesday 27th July 2015 at 8.30pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: McDonald (Chairman), Vaughan, Bigwood, White, Perrett, Richards, Kirkham, Bennett, Koch, and Peeks

Other: Mrs S Towells

Public:

Press: None

Apologies:

Councillors: Aldridge and Denton

Public: Di Hooper

15/18 Apologies

As noted above.

15/19 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr Perrett	Whole	Garden backs onto MG	Participated
Cllr White	Whole	Garden Backs onto MG	Participated
Cllr Richards	15/25.1	Prejudicial- work for WSC	Noted

15/20 Approval of the Minutes of the Meeting held on 26th May 2015

After a proposal by Cllr Koch and seconded by Cllr Vaughan it was unanimously **resolved** to approve the minutes.

15/21 Approval of the Minutes of the extraordinary meeting held on 29th June 2015

After a proposal by Cllr Vaughan and seconded by Cllr Bigwood it was unanimously **resolved** to approve the minutes.

15/22 Matters to report

15/22.1 (Item 15/05.2) CCTV

It was **resolved** to note the CCTV pole had been erected and the contractors would be fitting the monitor sometime in August. The Clerk would contact them to arrange a completion date.

15/22.2 (Item 15/05.3) Outdoor Gym

After a proposal by Cllr Vaughan and seconded by Cllr Koch it was unanimously **resolved** to incorporate this into the Pavilion Project, something the working group could look at.

15/23 Correspondence

15/23.1 It was **resolved** to note the correspondence log.

15/23.2 Reply from Williton Bowling Club

It was **resolved** to ask the Contactors for a copy of their public liability insurance prior to the work starting.

15/24 Finance

15/24.1 It was **resolved** to pay the accounts on the attached list.

15/24.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 30/06/15 at was £20301.64

15/24.3 It was **resolved** to note that the bank reconciliation for months May and June 2015 was carried out by Cllr Vaughan.

15/24.4 It was **resolved** to note the end of year accounts had been signed and sent to the Charity Commission.

15/24.5 It was **resolved** to keep the charges the same with the exception of football matches which would be increased from £40 per fixture to £43. It was also **resolved** to amend the morning time to run from 7am instead of 6am. It was further **resolved** to amend the first item to read 'The hirer must provide proof of public liability insurance'.

15/25 Report on recreation Ground

It was **resolved** to note the report.

- 15/25.1 Dog bag dispensers
It was **resolved** not to pursue this due to the expense.
- 15/26 Report from Officers**
- 15/26.1 Ground Management Officers
It was reported that the hedgerows has been trimmed and the ground is looking good at the moment. It was **resolved** the Clerk would ask the contractor if the nettles could be killed in the beech hedge.
- 15/26.2 Building Management Officers
It was reported the building was in good order.
- 15/26.3 Asset Management Officers
No change.
- 15/26.4 Legal Officers
The officers would be writing to three households who have gates that back onto the Recreation Ground.
- 15/27 Football Management agreement**
It was **resolved** that Cllrs McDonald, Peeks and White would meet to discuss the agreement.
- 15/28 Pavilion Project**
It was reported that £250,000 had been awarded by the CIM fund and a meeting with Lisa Redston had taken place to agree transfer of funds. A further meeting will be taking place in December. £149,000 has also been awarded to the project from S106 money and the Trustee has also been invited to apply for a further £70,000 from the leisure fund. It was also reported that an invitation had been received from The Big Lottery to apply to the 2nd stage. It was **resolved** to write to Somerset Care, Lloyds Bank, Travis Perkins and Haven to ask if any funds would be available. A grant would also be applied for to sport England, Jan Ross from Engage would deal with this application once it has been opened for applications. A meeting had taken place with Mr Murphy who was supportive of the project but had some concerns about lighting and planting around the MUGA. It was discussed with Mr Murphy that the Trustee would consider tree planting at the rear of his property during phase 1 of the project, prior to commencing the MUGA construction. On 21st July an introductory meeting was held to introduce all the project management team and smaller groups would meet in future to discuss user requirements.
- 15/28.1 To agree to accept the WCH land and assets for the purposes of constructing a community building and recreation**
After a proposal by Cllr Koch and seconded by Cllr White it was unanimously **resolved** to use the land for recreation in accordance to the terms and conditions as proposed by the Williton Community Hall Charity and verification from the Charity Commission.
- 15/29 Events on the Memorial Ground**
- 15/29.1 Duck racing
It was noted £100 was paid for strimming the bank prior to the duck race taking place. It was **resolved** to add this into the contract specification to be carried out twice yearly.
- 15/29.2 Fete
It was **resolved** to note that over £2500 was taken on the day.
- 15/30** It was unanimously **resolved** to Pass resolution to exclude the press and public from the meeting after a proposal by Cllr Peeks and seconded by Cllr Koch
- 15/31 To agree Tender for a Project Manager**
It was **resolved** to discuss this item at an extraordinary meeting to be held on Monday 17th August, once all tenders had been received and Cllr Vaughan could enter the information onto a spreadsheet.
- 15/32 Matters for the next meeting to be held on Monday 21st September 2015**

Meeting closed 9.50pm.