

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Tuesday 29th March 2016 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: McDonald (Chairman), Vaughan, Bennett, White, Peeks, Parbrook, Richards, Perrett and Denton
Other: Mrs S Towells
Public: Mrs D Hooper
Press: None

Apologies:

Councillors: Kirkham
Public:

15/104 Apologies

As noted above.

15/105 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr White	Whole	Garden backs on to MG	Participated
Cllr Perrett	Whole	Garden backs on to MG	Participated
Cllr Richards	15/108.2 15/108.1 15/109.5	Works a WSC and TDBC	Participated

15/106 Approval of the Minutes of the Meeting held on 22nd February 2016

It was unanimously **resolved** to approve the minutes.

15/107 Matters to report

15/107.1 (Item 15/93.2) Changing Room Building Improvements The Clerk reported building regulations were not required and she had contacted the contactor for a start date.

15/107.2 (Item 15/93.3) Updating Byelaws Both Cllrs Bennett and Peeks reported they would get together next week and start work on the byelaws.

15/107.3 (Item 15/93.4) Lighting the Beacon Cllr McDonald reported his wife would serve teas at the event. Croft House would supply the tea and coffee. The Parish Council would supply the milk and sugar. The Parish Clerk had written to the Police and Fire Service and Cllr Bigwood had agreed to light the Beacon. The event would start at 7.30pm. Posters would go up around the village.

15/108 Correspondence

15/108.1 It was unanimously **resolved** to note the correspondence log.

15/108.2 West Somerset Council Business Rates It was **resolved** the Clerk would find out more information about the amount payable.

15/109 Finance

15/109.1 It was **resolved** to pay the accounts on the attached list.

15/109.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 29th February 2016 was £68485.71
It was further **resolved** after a proposition from Cllr Vaughan and seconded by Cllr Denton with abstentions from Cllrs Peeks, Perrett, Richards and Bennett to carry some provisions over to the next financial year: to add £1000 to the financial reserve, £3000 for War Memorial Improvements, £712 for changing room improvements, £2000 for Rates and £2000 for the Pavilion Project.

15/109.3 It was **resolved** to note the Pavilion income expenditure and analysis. It was further **resolved** to ask the Clerk to contact the person who removed the stone from the ground to see if they require any more and ask for the donation.

15/109.4 It was **resolved** to note that the bank reconciliation for the month of February 2016 was carried out by Cllr Vaughan.

- 15/109.5 Kier Contract – After a proposition by Cllr Parbrook and seconded by Cllr White with Cllr Richards against and Cllr Peeks and Bennett abstaining it was **resolved** to ask the Clerk to cancel the contact with Kier.
- 15/110 Report on Recreation Ground**
It was **resolved** to note the report.
- 15/111 Report from Officers**
- 15/111.1 Ground Management Officers
Cllr McDonald reported the ground was in good order before the weekend but had not seen it since two games of football had been played over the weekend.
- 15/111.2 Building Management Officers
No report
- 15/111.3 Asset Management Officers
The Youth Club have shown an interest in painting the bench legs. Cllr Denton would contact them after the School holidays.
- 15/111.4 Legal Officers
Cllrs Bennett and Peeks would meet to discuss the pedestrian gate entrances onto the Memorial Ground.
- 15/112 Pavilion Project**
- 15/112.1 Working Group Report –
No report
- 15/112.2 Big Lottery Update/Proposal (attached) – After a proposition by Cllr Vaughan and seconded by Cllr Peeks with abstentions from Cllrs Bennett and Richards it was **resolved** to send the Proposal to The Big Lottery. Discussions took place about the extra work being done by Chris Mitchell and Cllr Vaughan stated there would be no additional costs to come as they would be within the previously agreed sum of £3250. It was further **resolved** after a proposition from Cllr Vaughan and seconded by Cllr Denton to amend the Project Managers contract to include the extra work to support the Big Lottery Bid.
- 15/112.3 War Memorial Improvements- Cllr Vaughan explained that £21,000 of the S106 money had to be spent by the middle September or it would be lost. It was unanimously **resolved** to advertise an invitation to tender for the 100 square meter base and the footpath and a separate tender for the electrical work to include a distribution board, 3 double outlets, a lamp post and a CCTV camera. Cllr McDonald would arrange a meeting with The Royal British Legion who would be designing the hard standing area.
- 15/113 Report from Fundraising Committee**
Mrs Hooper reported the coffee morning/table top sale had done well on Saturday and the bingo continued to do well.
- 15/113.1 Local Lottery- Cllr White reported he thought it could be a good idea to run a local lottery. He would do some research and report back to the Trustee. Cllr Peeks said she used to run a 100 club in the village and would send him all the information she had.
- 15/114 Events on the memorial Ground**
- 15/114.1 Duck Racing – The Clerk would do some posters and put them around the village. Cllr Bennett had ordered three banners and would put them up in April.
- 15/114.2 Fete- The meeting held in March was very poorly attended with only 3 people turning up. More volunteers are needed to enable the fete to go ahead. Cllr Bennett had order three banners to advertise the fete.
- 15/115 Matters for the next meeting to be held on Monday 25th April 2016.**

Meeting closed 9.00pm