

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on 22nd September 2014 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: McDonald (Chairman), Vaughan, Woods, Bennett, James, Denton, Koch and Peeks(from 7.30pm)
Other: Mrs S Towells
Public: Mrs D Hooper
Press: None

Apologies:

Councillors: Bigwood, Peeks would be late
Public:

- 14/29 Apologies**
As noted above.
- 14/30 Declarations of Interest**
None
- 14/31 Approval of the Minutes of the Meeting held on 28th July 2014**
It was **resolved** to approve the minutes.
- 14/32 Matters to report**
- 14/32.1 (Item 14/19.2) Dog Control Policy
The dog control policy had been carried out by Cllr McDonald. It was **resolved** to send a copy to the free press to be published. It was also **resolved** the Clerk would get quotes for plastic signs to be made to put around the Memorial Ground.
- 14/32.2 (Item 14/19.5) Football Management Agreement and goal posts
It was **resolved** to note the football club had signed the agreement but had expressed some concerns about the state of the goal posts. They needed repairing and also did not meet FA standards. The Clerk would work with Ian Whitehead to obtain some quotes for new posts and in the short term would instruct Pete Broady to see if he could repair them. It was also **resolved** the Clerk would contact Brendon Dix of the Football Foundation to see if there was any funding available for goal posts.
- 14/32.3 (Item 14/19.6) CCTV
The cost of ducting need to be confirmed and it was **resolved** the Clerk would chase this.
- 14/32.4 (Item 14/25) WW1 Memorial Service
It was **resolved** to note that this had been a successful event, with lots of local support. It was also **resolved** to note the marquee had been erected on the Friday and not removed until the Sunday but the Royal British Legion had only been charged for using The memorial Ground on the Saturday. It was **resolved** that from now on anyone hiring the Ground would be charged by the day and not just on the day of the event.
- 14/32.5 (Item 14/27) Events Co-ordinator
Cllr Bennett had agreed to take on the responsibility of being the events co-ordinator and said future events on the ground would include Duck racing, one day cricket festivals and a wool and sheep fayre/rural market.
- 14/33 Correspondence**
- 14/33.1 It was **resolved** to note the correspondence log.
- 14/33.2 Community Council for Somerset. – AGM
It was **resolved** to note Cllr McDonald would attend this meeting.
- 14/34 Finance**
- 14/34.1 It was **resolved** to pay the accounts on the attached list.
- 14/34.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31/08/14 at was £12,262.61

- 14/34.3 It was **resolved** to note that the bank reconciliation for months July and August had been carried out by Cllr Vaughan.
- 14/34.4 It was **resolved** to note budget considerations would be required by the next meeting.
- 14/35 Report on Recreation Ground**
It was **resolved** to note the report. The lock had been broken off the notice board on the changing rooms over the weekend. It was **resolved** the Clerk would get a new lock. Vandalism on the Memorial Ground would appear on the next full council agenda.
- 14/36 Report from Officers**
- 14/36.1 Ground Management Officers
It was **resolved** to place the Paul Foster Memorial seat to the left of the entrance to the play area. The ground was in good order but the hedgerows needed trimming again. It was **resolved** the Clerk would contact the contractors to arrange for this to be done.
- 14/36.2 Building Management Officers
It was **resolved** the underneath of the roof of the Memorial Shelter in the play area needed painting. It was **resolved** the Clerk would contact Paul Weldon and arrange for this to be done.
- 14/36.3 Asset Management Officers
Most items had been sold. Any scrap metal items were being placed in the tractor shed and would be removed along with the tractor shed if planning permission was granted.
- 14/36.4 Legal Officers
It was noted Mr Martin had paid his annual Licence fee of £25.00 to enable him to continue to use his pedestrian access onto the Memorial Ground.
- 14/37 Pavilion Project – To agree the amended site layout and planning application**
It was unanimously **resolved** after a proposition from Cllr Vaughan and seconded by Cllr James to go with the working group's recommendation of site plan 12.44.3 and to instruct Acoustic Consultants Ltd to carry out the noise Assessment at a fee of £1500 plus VAT. It was also **resolved** to note the planning application would be submitted by the end of September.
- 14/38 Archiving minutes**
It was **resolved** that only 7 years of minutes should be kept in the Parish Office and all older minutes would be kept at the County Archives. These would be lodged under Williton Parish Council with a sub heading of Trustees of Williton Memorial Ground.
- 14/39 BMX Bikes on the Memorial Ground**
Although this would be a good idea in principle it was **resolved** this wouldn't happen because the current bye laws state no Bikes on the Memorial Ground.
- 14/40 Matters for the next meeting to be held on Monday 24th November 2014**
Budget
Events on the memorial Ground

Meeting closed 8.30pm.