

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

## Minutes of the Trustee Meeting held on 24<sup>th</sup> March at 7.30pm At the Parish Office, Killick Way, Williton

### Attendees:

**Councillors:** McDonald (Chairman), Vaughan, Woods, Denton(left 7.12pm during item 13/75.2, returned 8.15pm during item 13/80) Koch and Bigwood,  
**Other:** Mrs S Towells  
**Public:** Di Hooper  
**Press:** None

### Apologies:

**Councillors:** Peeks, James and Bennett

### 14/01 Apologies

As noted above.

### 13/73 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr Woods	13/80.1	Personal	Participation

### 13/74 Approval of the Minutes of the Meeting held on 27<sup>th</sup> January 2014

It was **resolved** to approve the minutes.

### 13/75 Matters to report

#### 13/75.1 (Item 13/63.1) Merging of charities

Cllr McDonald had spoken to Mr Murphy. Mr Murphy supported the Pavilion building but had some concerns regarding the MUGA. He requested any further meetings be held on a Friday when his wife could be present.

#### 13/75.2 (Item 13/63.3) Dog Control Policy

It was **resolved** Cllr McDonald would write the dog policy in bullet point format.

#### 13/75.3 (Item 13/63.4) Safety aspects Long Street Entrance

After a proposal by Cllr Koch and seconded by Cllr Woods it was unanimously **resolved** to ask Peter Broady to carry out the painting of the social space in the changing room building and to put a spring on the Long Street gate.

### 13/76 Correspondence

13/76.1 It was **resolved** to note the correspondence log.

13/76.2 It was **resolved** to note the discretionary rate relief notice.

13/76.3 It was **resolved** to note that Cllr McDonald signed the renewal of Waste Transfer Note.

13/76.4 It was proposed by Cllr Vaughan and seconded by Cllr Koch with everyone in agreement to renew the Community Building membership.

13/76.5 It was **resolved** to note the sport relief funding.

### 13/77 Finance

13/77.1 It was **resolved** to pay the accounts on the attached list.

13/77.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as at 28/02/14 was £9345.72

13/77.3 It was **resolved** to note that the bank reconciliation for months January and February had been carried out by Cllr Vaughan.

13/77.4 It was **resolved** not to renew the subsidised recycling centre permits.

13/77.5 It was **resolved** to sign up for a two year contract with Southern Electric.

### 13/78 Pavilion Project

#### 13/78.1 To agree baseline scheme for planning

It was unanimously agreed after a proposal by Cllr Vaughan and seconded by Cllr Bigwood to agree the baseline scheme to incorporate option A for disabled parking.

- 13/78.2 Exhibition results  
135 people attended and 80 questionnaires were handed out, 42 completed ones were returned.
- 13/79 Report on Recreation Ground**  
The Police have increased their presence in the Memorial Ground. It was **resolved** to get Darren Greenslade to put an extra rail on the top of the fence on the WCH site boundary and paint it with anti-vandalism paint rather than using prikastrip.
- 13/80 Report from Officers**
- 13/80.1 Ground Management Officers  
It was **resolved** to get two further quotes to fell the tree in the Recreation Ground and appoint the contractor who provided the cheapest quote.
- 13/80.2 Building Management Officers  
It was **resolved** to ask Stuart Freeman to carry out the electrical work, resulting from the periodic electrical inspection in the changing rooms.
- 13/80.3 Asset Management Officers  
There was no report.
- 13/80.4 Legal Officers  
There was no report.
- 13/81 Paul Foster Memorial**  
It was **resolved** to recommend to The Parish Council that a metal seat with a plaque be purchased for the Paul Foster Memorial as this is what the family had requested.
- 13/82 Safeguarding Policy for Recreation Ground building**  
It was **resolved** to defer this until the next meeting when Cllr Woods would bring in the church copy.
- 13/83 To pass resolution to exclude the press and public from the meeting**
- 13/84 CCTV Pricing**  
It was **resolved** that some Councillors would have a look at Minehead's operating systems for their CCTV and further advice was being sought.
- 13/85 Matters for the next meeting to be held on Tuesday 27<sup>th</sup> May 2014**  
CCTV

Meeting closed 8.55pm.