

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

## Minutes of the Trustee Meeting held on 24<sup>th</sup> November 2014 at 7.00pm At the Parish Office, Killick Way, Williton

### Attendees:

**Councillors:** McDonald (Chairman), Vaughan, Woods, Bennett, James, Stiven, Koch and Peeks  
**Other:** Mrs S Towells  
**Public:** Mrs D Hooper  
**Press:** None

### Apologies:

**Councillors:** Bigwood, Denton  
**Public:**

- 14/41 Apologies**  
As noted above.
- 14/42 Declarations of Interest**  
There were none.
- 14/43 Approval of the Minutes of the Meeting held on 22<sup>nd</sup> September 2014**  
After a proposal by Cllr Vaughan and seconded by Cllr Stiven it was unanimously **resolved** to approve the minutes after the wording to item 14/32.1 had been amended.
- 14/44 Matters to report**
- 14/44.1 (Item 14/32.1) Dog Control Policy  
It was **resolved** to order three signs for the Recreation Ground at the cost of £6.10 plus VAT per sign.
- 14/44.2 (Item 14/32.2) Football Goal Posts  
It was **resolved** to look at costings for both a new set of goal posts and to repair the existing ones. It was proposed by Cllr Woods and seconded by Cllr James with all in agreement for the Clerk to proceed with the cheapest option. It was also **resolved** to ask Brendon Dix if any funding would be available in the new financial year and to get him to clarify if our existing goals conform to FA regulations.
- 14/44.3 (Item 14/32.3) CCTV  
It was **resolved** to contact Lynch's and Andrew Parkin to get a quote for the ducting work for the CCTV.
- 14/44.4 (Item 14/36.1) Paul Foster Memorial Seat  
It was **resolved** the clerk would chase Allerford Forge to get a date for the bench to be fitted.
- 14/45 Correspondence**
- 14/45.1 It was **resolved** to note the correspondence log.
- 14/45.2 E-mail from Jenny Gibson After a proposal by Cllr Peeks and seconded by Cllr James it was **resolved** to prune and thin out the hedge severely to the height of the fence and the Clerk would instruct the ground maintenance team to carry this out and let Jenny Gibson know the Trustees decision.
- 14/45.3 Letter from Mr Sully It was **resolved** to reply to Mr Sully to let him know that the trees are covered by a tree protection order and therefore cannot be felled.
- 14/46 Finance**
- 14/46.1 It was **resolved** to pay the accounts on the attached list. It was also **resolved** to ask the electrician why there is two meters in the changing rooms.
- 14/46.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31/10/14 at was £11935.54
- 14/46.3 It was **resolved** to note that the bank reconciliation for months September and October had been carried out by Cllr Vaughan.
- 14/46.4 Budget It was **resolved** to maintain the current spend, reducing the refuse collection by £100 and increasing health and safety costs by £100. After a proposal from Cllr Peeks and seconded by Cllr James it was unanimously **resolved** the Clerk would write to The Parish Council to ask for £7000 subsidy.

**14/47 Report on Recreation Ground**

There was no report.

**14/47.1 Closing the play area after dark**

It was **resolved** to ask the police about putting a sign on the play area gate stating that it would be closed 30 minutes before dusk.

**14/48 Report from Officers**

**14/48.1 Ground Management Officers**

It was **resolved** the ground management officers would check the football pitch on Fridays prior to a match taking place at the weekend. The Clerk to arrange for the ground to be rolled once a month during the winter months. It was **resolved** to look at repositioning the pitch at the end of the season.

**14/48.2 Building Management Officers**

The changing rooms smelt musty so the Clerk would ask the football club to leave doors and window open when they were present.

**14/48.3 Asset Management Officers**

No report

**14/48.4 Legal Officers**

No report

**14/49 Pavilion Project**

It was **resolved** the Clerk would inform Sarah Wilsher at West Somerset Council that Cllrs Vaughan and McDonald would like to speak at the planning meeting on December 4<sup>th</sup> 2014.

**14/50 Events on the Memorial Ground**

A meeting would be held in the Parish Office on December 8<sup>th</sup> 2014 to discuss the fete. Duck racing would be arranged for April or May.

**14/51 Matters for the next meeting to be held on Monday 26<sup>th</sup> January 2015**

Pavilion project  
Mitigation fund

Meeting closed 8.45pm.