

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

## Minutes of the Trustee Meeting held on 26<sup>th</sup> January 2015 at 7.55pm At the Parish Office, Killick Way, Williton

### Attendees:

**Councillors:** McDonald (Chairman), Vaughan, Woods, Bennett, James, Stiven, Koch and Peeks

**Other:** Mrs S Towells

**Public:** Mrs D Hooper

**Press:** None

### Apologies:

**Councillors:** Bigwood, Denton

**Public:**

### 14/52 Apologies

As noted above.

### 14/53 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr James	14/55.3	Know Andrew Parkin	Joined in discussion

### 14/54 Approval of the Minutes of the Meeting held on 24<sup>th</sup> November 2014

It was unanimously **resolved** to approve the minutes.

### 14/55 Matters to report

#### 14/55.1 (Item 14/44.1) Dog Control Policy

The signs were ready to be collected from Active signs in Minehead. Cllr Woods would pick them up on Wednesday 28<sup>th</sup> January. The Clerk would arrange to have them displayed.

#### 14/55.2 (Item 14/44.2) Football Goal Posts

Williton football club have applied for funding to purchase new goal posts.

#### 14/55.3 (Item 14/44.3) CCTV

After a proposal by Cllr Peeks and seconded by Cllr Woods it was unanimously **resolved** to accept Andrew Parkin's quote of £911.00 plus VAT subject to confirmation that 50mm ducting would be used and that he would safeguard the trees on the Recreation Ground.

#### 14/55.4 (Item 14/44.4) Paul Foster Memorial Seat

It was **resolved** to place a letter in this week's West Somerset Free Press to advertise the unveiling of the memorial seat on the Recreation Ground at 2.30pm on Thursday 5<sup>th</sup> February. It was also **resolved** to place notices in the Post Office, Parish Office and Newsagents windows.

#### 14/55.5 (Item 14/47.1) Closing the play area after dark

After a proposition from Cllr James and seconded by Cllr Koch it was unanimously **resolved** to put a sign in the play area stating that it would close 30 minutes before dusk. It was **resolved** to write to the West Somerset Free Press, the Williton Window and to inform the Police of our intentions.

### 14/56 Correspondence

14/56.1 It was **resolved** to note the correspondence log.

#### 14/56.2 Get active with solutions from Vita Play

It was **resolved** to refer this item to the Pavilion working group.

### 14/57 Finance

14/57.1 It was **resolved** to pay the accounts on the attached list. It was also **resolved** to ask Kier if a direct debit could be set up to pay invoices on a regular basis.

14/57.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31/12/14 at was £12,212.94

14/57.3 It was **resolved** to note that the bank reconciliation for months November 2014 and December 2014 had been carried out by Cllr Vaughan.

### 14/58 Report on Recreation Ground

Darren Greenslade had arranged to come out this week to repair the fence and the story telling area.

**14/59 Report from Officers**

14/59.1 Ground Management Officers

The pitch had been mowed today and would be rolled later in the week. The hedge would be cut back on 2<sup>nd</sup> February. Dog fouling continues to be a problem; Cllr McDonald reported he had put an article about this in the latest edition of the Williton Window.

14/59.2 Building Management Officers

It was reported the roof on the changing rooms was still water tight.

14/59.3 Asset Management Officers

The Paul Foster Memorial Bench would be an asset of the Memorial Ground charity.

14/59.4 Legal Officers

No report

**14/60 Pavilion Project**

Planning permission had been granted. It was **resolved** to add a line item on the analysis sheet for income for the pavilion.

14/60.1 Fund raising – appointment of a committee

The appointment of a committee would be decided when the Williton Community Hall charity closed.

**14/61 Events on the Memorial Ground**

Duck racing would be the first event to be held.

**14/62 Office procedures**

All Trustees were reminded by the Chairman that all correspondence must go through the office. It was **resolved** the Clerk would to re-circulate the office procedures information sheet.

**14/63 Matters for the next meeting to be held on Monday 23<sup>rd</sup> March 2015**

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Meeting closed 8.45pm.