

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

## Minutes of the Trustee Meeting held on 27<sup>th</sup> January at 7.30pm At the Parish Office, Killick Way, Williton

### Attendees:

**Councillors:** McDonald (Chairman), Peeks, James, Troman, Bennett, Woods and Bigwood,

**Other:** Mrs S Towells

**Public:** Di Hooper

**Press:** None

### Apologies:

**Councillors:** Denton, Vaughan, Beaver and Koch

### 13/60 Apologies

As noted above.

### 13/61 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr Peeks	13/70	WSC is employer	None
Cllr Woods	13/56.1	Member of Williton Window Committee	Stayed in the room

### 13/62 Approval of the Minutes of the Meeting held on 25<sup>th</sup> November 2013

It was **resolved** to approve the minutes.

### 13/63 Matters to report

#### 13/63.1 (Item 13/52.2) Merging of charities

It was **resolved** to note the legal work to merge the two charities would be £5000 plus VAT and expenses. It was also **resolved** Cllr McDonald would contact Mr Murphy to discuss the boundary and the change of use for the Williton Community Hall Land. The Long Street Industrial Units would also need to be contacted regarding the boundary.

#### 13/63.2 (Item 13/52.4) Riparian Responsibilities

The Environment Agency confirmed no work was required.

#### 13/63.3 (Item 13/52.5) Dog Control Policy

It was **resolved** to amend the letter case of Cllr Bennett's Dog Control policy and display on the notice board in the Memorial Ground. It was **resolved** to put forward a recommendation to EPC to look at having two more dog bins on the village. It was **resolved** Cllr Troman could spray dog litter on the Recreation Ground with florescent paint but not on the football pitch.

#### 13/63.4 (Item 13/52.6) Safety aspects Long Street Entrance

It was **resolved** the Clerk would chase Paul Weldon to fit the spring on the gate.

### 13/64 Correspondence

13/64.1 It was **resolved** to note the correspondence log.

13/64.2 It was **resolved** the clerk would write and thank the Post Office for entering the pavilion project into the Post Office Enterprise Fund.

13/64.3 It was **resolved** to note the letters of support for the Pavilion Project.

### 13/65 Finance

13/65.1 It was **resolved** to pay the following accounts

Date	Details	Cheque No.	Invoice No.	Total £	VAT £
31-Dec-13	Kier MG Recycling 4740 Refuse collection	165	12749	57.60	9.60
04-Dec-13	Maxwell /amenity Group 4115 Purchases of goods	163		346.80	57.80
27-Jan-14	S Freeman 4825 Maintenance of Property/Equipment	167	WPC006	125.00	0.00
31-Jan-14	Southern Electric 4215 Electricity	DD		95.80	4.56
27-Jan-14	Tracian Business Development 6105 Pavilion design	168	3	39.40	0.00
27-Jan-14	Williton PCC (Williton Window) 6105 Pavilion design	166		30.00	0.00
27-Jan-14	Kier MG Recycling 4740 Refuse collection	169	13252	28.80	4.80

13/65.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as at 31/12/13 was £9345.72

13/65.3 It was **resolved** to note that the bank reconciliation for months November and December was carried out by Cllr Vaughan prior to the meeting.

13/65.4 Hire Charges for the Recreation Ground It was **resolved** to increase a session price to £18.00 and to increase the daily charge to £100.00 for the 2014-2015 financial year. Football match fees would increase to £40.00.

#### 13/66 **Football Festival**

It was resolved to charge £280.00 for the football festival, if they required the ground.

#### 13/67 **Report on the Recreation Ground**

There was no report.

#### 13/68 **Report from Officers**

##### 13/68.1 Ground Management Officers

The ground was still very wet and no football had been played since 6<sup>th</sup> December 2013. It was unanimously **resolved** after a proposal by Cllr James and seconded by Cllr Bennett to spend up to £80.00 to buy plifix grass tufts to make it easier to mark out the football pitch.

##### 13/68.2 Building Management Officers

It was **resolved** the periodic electrical inspection should be carried out. It was also **resolved** to paint the function room before the fete. The Clerk would make enquiries about obtaining some free paint from paint suppliers. If the Clerk could not secure any free paint it was unanimously **resolved** after a proposal by Cllr Woods and seconded by Cllr James to buy paint before 1<sup>st</sup> April 2014.

##### 13/68.3 Asset Management Officers

It was **resolved** to dispose of the old white lining machine. The Clerk would contact Paul Weldon to arrange this.

##### 13/68.4 Legal Officers

There was no report.

#### 13/69 **To pass resolution to exclude the press and public from the meeting**

#### 13/70 **CCTV Pricing**

It was **resolved** the Clerk would continue to chase the quotes, and to contact Peter Hughes at the District Council regarding the financial implications of forming a partnership with them for CCTV surveillance.

#### 13/71 **Matters for the next meeting to be held on 24<sup>th</sup> March 2014**

Exhibition results

Safeguarding policy in the Recreation Ground Building

Meeting closed 8.50pm.