

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

## Minutes of the Trustee Meeting held on 27<sup>th</sup> May at 8.00pm At the Parish Office, Killick Way, Williton

### Attendees:

**Councillors:** McDonald (Chairman), Vaughan, Woods, Stiven, Koch, James, Peeks, Bennett and Bigwood  
**Other:** Mrs S Towells  
**Public:** Di Hooper  
**Press:** None

### Apologies:

**Councillors:** Denton

#### 14/01 Apologies

As noted above.

#### 14/02 Declarations of Interest

There were none.

#### 14/03 Approval of the Minutes of the Meeting held on 24<sup>th</sup> March 2014

It was **resolved** to approve the minutes.

#### 14/04 Appointment of Officers and Working Party Representatives

It was **resolved** to appoint representatives as follows –

Ground Management Officers	Bigwood and McDonald
Budget Monitoring Officers	Vaughan and Koch
Building & Asset Management Officers	Woods, McDonald and James
Legal Officers	Peeks and James

#### 14/05 Matters to report

##### 14/05.1 (Item 13/75.1) Merging of charities

It was **resolved** to arrange a meeting with Mr and Mrs Murphy if the Pavilion Project was granted planning permission. It was also **resolved** if planning permission was granted that Cllr Peeks and Cllr Koch would write to the Charity Commission.

##### 14/05.2 (Item 13/75.2) Dog Control Policy

Cllr McDonald was still working on the policy.

##### 14/05.3 (Item 13/75.3) Safety aspects Long Street Entrance

Peter Broadey was making a spring for the gate.

##### 14/05.4 (Item 13/82) Safeguarding policy in the Recreation Ground

This item was deferred until the next meeting

#### 14/06 Correspondence

14/06.1 It was **resolved** to note the correspondence log.

##### 14/06.2 Letter from The Royal British Legion

It was **resolved** to note the letter from the British Legion.

##### 14/06.3 Police Community Trust

It was **resolved** to note the Police Community Trust had given a grant for CCTV.

##### 14/06.4 Letter from Simon Ellis

It was **resolved** to note the letter requesting use of The Pavilion.

#### 14/07 Finance

14/07.1 It was **resolved** to pay the accounts on the attached list.

14/07.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 30/04/14 at was £11,797.51

14/07.3 It was **resolved** to note that the bank reconciliation for months March and April had been carried out by Cllr Vaughan.

- 14/07.4 It was **resolved** to sign the end of year accounts.  
It was also **resolved** the Clerk would ask the auditor if the Recreation Ground had an asset value.
- 14/08 Report on Recreation Ground**  
It was **resolved** to note the report
- 14/09 Report from Officers**
- 14/09.1 Ground Management Officers  
It was reported that two more incidents of vandalism had been reported to the police. On 23<sup>rd</sup> May Cllr McDonald found all the locks on the tractor shed broken off and today 27<sup>th</sup> May the metal sheeting on the tractor shed door had been removed. The Clerk would contact Pete Broadey to repair this as quickly as possible.
- 14/09.2 Building Management Officers  
It was **resolved** to carry out legionella testing on an annual basis and to carry out cleaning of the showers on a monthly basis all year round.
- 14/09.3 Asset Management Officers  
Local businesses had been contacted with items left over from the auction. A new list of assets had been drawn up by the Parish Clerk.
- 14/09.4 Legal Officers  
There was no report.
- 14/10 Pavilion Project**  
The planning application for the Pavilion Project had been sent in on 28<sup>th</sup> April.
- 14/11 Tree and Survey report**  
The horse chestnut tree would need moving if planning permission was granted and this would be funded from the Pavilion Project budget.
- 14/12 Football Management agreement**  
This would be reviewed after a personnel meeting.
- 14/13 To pass resolution to exclude the press and public from the meeting**
- 14/14 CCTV Pricing**  
If planning permission is needed for the pole this would be applied for by the Parish Council.
- 14/15 Matters for the next meeting to be held on Monday 28<sup>th</sup> July 2014**  
None

Meeting closed 9.12pm.