

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

16th September 2015

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 21st September 2015 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells
Clerk to Trustees

AGENDA

- 15/39 Apologies**
- 15/40 Declarations of Interest**
- 15/41 Minutes of the last meeting held on 27th July 2015 for approval** (attached)
- 15/42 Minutes of the extraordinary Meeting held on 1st September 2015 for approval** (attached)
- 15/43 Matters To Report**
 - 15/43.1 (Item 15/22.1) CCTV update
- 15/44 Correspondence**
 - 15/44.1 To note the correspondence log (attached)
 - 15/44.2 Letter of acceptance of appointment of Project Manager from C Mitchell (attached)
 - 15/44.3 Letter from Robin Hay (attached)
- 15/45 Finance**
 - 15/45.1 Approval of accounts for payment (to be circulated at meeting)
 - 15/45.2 Current account analysis and Financial Reserve Estimated Provisions (attached)
 - 15/45.3 Bank reconciliation (to be signed at meeting)
 - 15/45.4 Budget Considerations
- 15/46 Report on Recreation Ground**
- 15/47 Report from Officers**
 - 15/47.1 Ground Management Officers
 - 15/47.2 Building Management Officers
 - 15/47.3 Asset Management Officers
 - 15/47.4 Legal Officers
- 15/48 Pavilion Project**
- 15/49 Events on the Memorial Ground**
 - 15/49.1 Halloween Hog Roast – Party in the Park
- 15/50 Matters for the next meeting to be held on Monday 26th October 2015**