

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

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Dear Trustee

17<sup>th</sup> February 2016

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 22<sup>nd</sup> February 2016 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells  
Clerk to Trustees

## AGENDA

- 15/90 Apologies**
- 15/91 Declarations of Interest**
- 15/92 Minutes of the last meeting held on 25<sup>th</sup> January 2016 for approval** (attached)
- 15/93 Matters to report**
- 15/93.1 (Item 15/80.1) Dogs on the Recreation Ground
- 15/93.2 (Item 15/80.2) Changing Room Building Improvements
- 15/93.3 (Item 15/83.1) Updating Byelaws
- 15/93.4 (Item 15/83.2) Lighting the Beacon on 21<sup>st</sup> April (attached)
- 15/94 Correspondence**
- 15/94.1 To note the correspondence log (attached)
- 15/94.2 Somerset Playing Fields' Association (Subscription due)
- 15/95 Finance**
- 15/95.1 Approval of accounts for payment (to be circulated at meeting)
- 15/95.2 Current account analysis and Financial Reserve Estimated Provisions (attached)
- 15/95.3 Pavilion income and expenditure analysis (attached)
- 15/95.4 Bank reconciliation (to be signed at meeting)
- 15/96 Report on Recreation Ground**
- 15/97 Report from Officers**
- 15/97.1 Ground Management Officers
- 15/97.2 Building Management Officers
- 15/97.3 Asset Management Officers
- 15/97.4 Legal Officers
- 15/98 Pavilion Project**
- 15/98.1 Working Group Report (to be given out at meeting)
- 15/98.2 Big Lottery Update
- 15/98.3 Design Considerations
- 15/99 Report from Fundraising Committee**
- 15/100 Events on the Memorial Ground**
- 15/100.1 Duck Racing – 29<sup>th</sup> May 2016
- 15/100.2 Fete – 9<sup>th</sup> July 2016
- 15/100.3 Queen's Birthday Celebrations - 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> June
- 15/101 To pass resolution to exclude the press and public from the meeting**
- 15/102 Changing room improvements – to discuss revised quotation**
- 15/103 Matters for the next meeting to be held on Tuesday 29<sup>th</sup> March 2016**