

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

18th November 2015

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 23rd November 2015 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells
Clerk to Trustees

AGENDA

15/66 Apologies

15/67 Declarations of Interest

15/68 Minutes of the last meeting held on 26th October 2015 for approval (attached)

15/69 Matters to report

15/69.1 (Item 15/62.1) Dogs on the Recreation Ground

15/69.2 (Item 15/62.2) Changing Room Building Improvements

15/70 Correspondence

15/70.1 To note the correspondence log (attached)

15/70.2 S106 fund terms and conditions to be signed

15/71 Finance

15/71.1 Approval of accounts for payment (to be circulated at meeting)

15/71.2 Current account analysis and Financial Reserve Estimated Provisions (attached)

15/71.3 Pavilion income and expenditure analysis (attached)

15/71.4 Bank reconciliation (to be signed at meeting)

15/71.5 Budget considerations

15/72 Report on Recreation Ground (attached)

15/73 Report from Officers

15/73.1 Ground Management Officers

15/73.2 Building Management Officers – First aid kit

15/73.3 Asset Management Officers

15/73.4 Legal Officers

15/74 Pavilion Project

15/74.1 Report from Fundraising Committee

15/75 Events on the Memorial Ground

15/75.1 Halloween Hog Roast – Party in the Park

15/75.2 Income from activities on the Memorial Ground (Request by Cllr Bennett – attached)

15/76 Matters for the next meeting to be held on Monday 25th January 2016