

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

19th October 2016

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 24th October 2016 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells
Clerk to Trustees

AGENDA

- 16/73 To advise the recording of the meeting - Chairman**
- 16/74 To Note apologies**
- 16/75 To Receive any Declarations of Interest**
- 16/76 Minutes of the last meeting held on Monday 26th September 2016 for approval (attached)**
- 16/77 Matters from the minutes – for report purpose only**
- 16/78 Correspondence**
16/78.1 To note the correspondence log (attached)
16/78.2 Email from Ian Whitehead regarding fines (attached)
- 16/79 Finance**
16/79.1 Approval of accounts for payment (to be circulated at meeting)
16/79.2 Current account analysis and Financial Reserve Estimated Provisions for 30th September (attached)
16/79.3 Pavilion income and expenditure analysis (attached)
16/79.4 Bank reconciliation (to be signed at meeting)
16/79.5 Budget considerations
- 16/80 Dogs on the Memorial Ground**
- 16/81 Report from Officers**
16/81.1 Ground Management Officers – Cllrs McDonald & Bigwood
16/81.2 Building Management Officers – Cllrs Richards, Perrett and White
16/81.3 Asset Management Officers – Cllrs Richards, Perrett and White
16/81.4 Legal Officers – Cllrs Peeks & Bennett
- 16/82 Pavilion Project**
16/82.1 Working Group Notes (attached)
16/82.2 Big Lottery Update
16/82.3 Request from Cllr Hooper to become part of the working group
- 16/83 Report from Fundraising Committee**
- 16/84 Events on the Memorial Ground**
16/84.1 (16/68) Formal Opening of the Hardstanding
- 16/85 To pass resolution to exclude the press and public from the remainder of the meeting**
- 16/86 To discuss quotations for raising the canopy on the horse chestnut tree (attached)**
- 16/87 Matters for the next meeting to be held on Monday 28th November 2016**



