

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

20th July 2016

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 25th July 2016 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells
Clerk to Trustees

AGENDA

- 16/37 To Note Apologies**
- 16/38 To Receive any Declarations of Interest**
- 16/39 Minutes of the last meeting held on 27th June 2016 for approval** (attached)
- 16/40 Matters from the minutes – for report purpose only**
- 16/41 Correspondence**
16/41.1 To note the correspondence log (attached)
16/41.2 Questionnaire from Wessex Water (attached)
- 16/42 Finance**
16/42.1 Approval of accounts for payment (to be circulated at meeting)
16/42.2 Current account analysis and Financial Reserve Estimated Provisions for 30th June (attached)
16/42.3 Pavilion income and expenditure analysis (attached)
16/42.4 Bank reconciliation (to be signed at meeting)
16/42.5 Add signatories to bank account
16/42.6 VAT
- 16/43 Dogs on the Memorial Ground**
- 16/44 Report from Officers**
16/44.1 Ground Management Officers
16/44.2 Building Management Officers
16/44.3 Asset Management Officers (PATs Testing)
16/44.4 Legal Officers
- 16/45 Williton Football Club Agreement** (update)
- 16/46 Pavilion Project**
16/46.1 Working Group Notes (attached)
16/46.2 Big Lottery Update
16/46.3 JCT Contract
16/46.4 Asbestos Survey
- 16/47 Report from Fundraising Committee**
16/47.1 Licence for street trading
- 16/48 Events on the Memorial Ground**
16/48.1 Fete – 9th July 2016 (attached)
- 16/49 Matters for the next meeting to be held on Monday 26th September 2016**



