

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

21st October 2015

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 26th October 2015 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells
Clerk to Trustees

A G E N D A

- 15/54 Apologies**
- 15/55 Declarations of Interest**
- 15/56 Minutes of the last meeting held on 21st September 2015 for approval** (attached)
- 15/57 Minutes of the extraordinary meeting held on 5th October 2015 for approval** (attached)
- 15/58 Matters to report**
- 15/59 Correspondence**
 - 15/59.1 To note the correspondence log (attached)
- 15/60 Finance**
 - 15/60.1 Approval of accounts for payment (to be circulated at meeting)
 - 15/60.2 Current account analysis and Financial Reserve Estimated Provisions (attached)
 - 15/60.3 Pavilion income and expenditure analysis
 - 15/60.4 Bank reconciliation (to be signed at meeting)
 - 15/60.5 Budget Considerations (attached)
- 15/61 Report on Recreation Ground**
- 15/62 Report from Officers**
 - 15/62.1 Ground Management Officers
 - 15/62.2 Building Management Officers
 - 15/62.3 Asset Management Officers
 - 15/62.4 Legal Officers
- 15/63 Pavilion Project**
 - 15/63.1 Report from Fundraising Committee
- 15/64 Events on the Memorial Ground**
 - 15/64.1 Halloween Hog Roast – Party in the Park
- 15/65 Matters for the next meeting to be held on Monday 23rd November 2015**