

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

21st September 2016

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 26th September 2016 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells
Clerk to Trustees

A G E N D A

- 16/59 To Note Apologies**
- 16/60 To Receive any Declarations of Interest**
- 16/61 Minutes of the last meeting held on Monday 25th July 2016 for approval** (attached)
- 16/62 Minutes of the extraordinary meeting held on Monday 15th August 2016 for approval** (attached)
- 16/63 Matters from the minutes – for report purpose only**
- 16/64 Correspondence**
- 16/64.1 To note the correspondence log (attached)
- 16/64.2 Letter from Peter Oxley (attached)
- 16/64.3 Community Council for Somerset Membership
- 16/64.4 Re-registration of non-commercial society small society lottery – annual fee
- 16/64.5 Letter from EPC regarding bench in the tractor shed
- 16/64.6 Playing Fields Association - certificate
- 16/65 Finance**
- 16/65.1 Approval of accounts for payment (to be circulated at meeting)
- 16/65.2 Current account analysis and Financial Reserve Estimated Provisions for 30th June (attached)
- 16/65.3 Pavilion income and expenditure analysis (attached)
- 16/65.4 Bank reconciliation (to be signed at meeting)
- 16/66 Dogs on the Memorial Ground**
- 16/67 Report from Officers**
- 16/67.1 Ground Management Officers
- 16/67.2 Building Management Officers
- 16/67.3 Asset Management Officers
- 16/67.4 Legal Officers
- 16/68 Formal Opening of the Hardstanding**
- 16/69 Pavilion Project**
- 16/69.1 Working Group Notes (attached)
- 16/69.2 Big Lottery Update
- 16/70 Report from Fundraising Committee**
- 16/71 Events on the Memorial Ground**
- 16/71.1 Open air cinema (attached)
- 16/72 Matters for the next meeting to be held on Monday 24th October 2016**



