

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: [willitonpc2@btconnect.com](mailto:willitonpc2@btconnect.com)

Dear Trustee

22<sup>nd</sup> July 2015

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 27<sup>th</sup> July 2015** in the Parish Office, 2 Killick Way, Williton. At the rising of the Trustee of Williton Community Hall.

Yours sincerely



Sarah Towells  
Clerk to Trustees

## A G E N D A

- 15/18 Apologies**
- 15/19 Declarations of Interest**
- 15/20 Minutes of the last meeting held on 26<sup>th</sup> May 2015 for approval** (attached)
- 15/21 Minutes of the extraordinary Meeting held on 29<sup>th</sup> June 2015 for approval** (attached)
- 15/22 Matters To Report**
  - 15/22.1 (Item 15/05.2) CCTV update
  - 15/22.2 (Item 15/05.3) Outdoor Gym
- 15/23 Correspondence**
  - 15/23.1 To note the correspondence log (attached)
  - 15/23.2 Reply from Mr Sully (attached)
- 15/24 Finance**
  - 15/24.1 Approval of accounts for payment (to be circulated at meeting)
  - 15/24.2 Current account analysis and Financial Reserve Estimated Provisions (attached)
  - 15/24.3 Bank reconciliation (to be signed at meeting)
  - 15/24.4 End of year accounts (attached)
  - 15/24.5 Hire charges for Changing room building (attached)
- 15/25 Report on Recreation Ground** (attached)
  - 15/25.1 Dog bag dispensers
- 15/26 Report from Officers**
  - 15/26.1 Ground Management Officers
  - 15/26.2 Building Management Officers
  - 15/26.3 Asset Management Officers
  - 15/26.4 Legal Officers
- 15/27 Football management agreement** (attached)
- 15/28 Pavilion Project**
  - 15/28.1 To agree to accept the WCH land and assets for the purposes of constructing a community building and recreation.
- 15/29 Events on the Memorial Ground**
  - 15/29.1 Duck Racing (attached)
  - 15/29.2 Fete (attached)
- 15/30 To pass resolution to exclude the press and public from the meeting**
- 15/31 To agree tender for a Project Manager**
- 15/32 Matters for the next meeting to be held on Monday 21<sup>st</sup> September 2015**