

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

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Dear Trustee

23<sup>rd</sup> November 2016

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 28<sup>th</sup> November 2016 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells  
Clerk to Trustees

## AGENDA

- 16/88 To advise the recording of the meeting - Chairman**
- 16/89 To Note apologies**
- 16/90 To Receive any Declarations of Interest**
- 16/91 Minutes of the last meeting held on Monday 24<sup>th</sup> October 2016 for approval (attached)**
- 16/92 Matters from the minutes – for report purpose only**
  - 16/92.1 (16/84.1) Formal opening of the hardstanding area
- 16/93 Correspondence**
  - 16/93.1 To note the correspondence log (attached)
  - 16/93.2 Letter from D Sully Williton Bowling Club (attached)
- 16/94 Finance**
  - 16/94.1 Approval of accounts for payment (to be circulated at meeting)
  - 16/94.2 Current account analysis and Financial Reserve Estimated Provisions for 30<sup>th</sup> October (attached)
  - 16/94.3 Pavilion income and expenditure analysis (attached)
  - 16/94.4 Bank reconciliation (to be signed at meeting)
  - 16/94.5 Budget considerations
- 16/95 Dogs on the Memorial Ground**
- 16/96 Report from Officers**
  - 16/96.1 Ground Management Officers – Cllrs McDonald & Bigwood
  - 16/96.2 Building Management Officers – Cllrs Richards, Perrett and White
  - 16/96.3 Asset Management Officers – Cllrs Richards, Perrett and White
  - 16/96.4 Legal Officers – Cllrs Peeks & Bennett
- 16/97 Pavilion Project**
  - 16/97.1 Working Group Notes (attached)
  - 16/97.2 Big Lottery – Stage 3 Application
- 16/98 Report from Fundraising Committee**
- 16/99 Events on the Memorial Ground**
- 16/100 Matters for the next meeting to be held on Monday 30<sup>th</sup> January 2017**