

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

21st May 2014

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Tuesday 27th May 2014** in the Parish Office, 2 Killick Way, Williton at the rising of the Trustee of Williton Community Hall.

Yours sincerely



Sarah Towells
Clerk to Trustees

A G E N D A

14/01 Apologies

14/02 Declarations of Interest

14/03 Minutes of the last meeting held on 24th March 2014 for approval (attached)

14/04 Appointment of Officers and Working Party Representatives

14/05 Matters To Report

14/05.1 (Item 13/75.1) Merging of Charities

14/05.2 (Item 13/75.2) Dog Control Policy

14/05.3 (Item 13/75.3) Safety aspects Long Street Entrance – update

14/05.4 (Item 13/82) Safeguarding policy in the Recreation Ground Building

14/06 Correspondence

14/06.1 To note the correspondence log (attached)

14/06.2 The Royal British Legion (attached)

14/06.3 Police Community Trust (forwarded electronically on 1/5/14)

14/06.4 Simon Ellis – Language School (forwarded electronically on 30/4/14)

14/07 Finance

14/07.1 Approval of accounts for payment (to be circulated at meeting)

14/07.2 Current account analysis and Financial Reserve Estimated Provisions (attached)

14/07.3 Bank reconciliation (to be signed at meeting)

14/07.4 End of year accounts (attached)

14/08 Report on Recreation Ground (attached)

14/09 Report from Officers

14/09.1 Ground Management Officers

14/09.2 Building Management Officers - Legionella testing

14/09.3 Asset Management Officers

14/09.4 Legal Officers

14/10 Pavilion Project

14/11 Tree and Survey report

14/12 Football Management agreement

14/13 To pass resolution to exclude the press and public from the meeting

14/14 CCTV

14/15 Matters for the next meeting to be held on Tuesday 28th July 2014