

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

23rd July 2014

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 28th July 2014** in the Parish Office, 2 Killick Way, Williton at the rising of the Trustee of Williton Community Hall.

Yours sincerely



Sarah Towells
Clerk to Trustees

A G E N D A

14/16 Apologies

14/17 Declarations of Interest

14/18 Minutes of the last meeting held on 27th May 2014 for approval (attached)

14/19 Matters To Report

- 14/19.1 (Item 14/05.1) Merging of Charities
- 14/19.2 (Item 14/05.2) Dog Control Policy
- 14/19.3 (Item 14/05.3) Safety aspects Long Street Entrance – update
- 14/19.4 (Item 14/05.4) Safeguarding policy in the Recreation Ground Building
- 14/19.5 (Item 14/12) Football Management Agreement
- 14/19.6 (Item 14/14) CCTV

14/20 Correspondence

- 14/20.1 To note the correspondence log (attached)
- 14/20.2 Bryan Howe – asset value of the Memorial Ground (attached)
- 14/20.3 The Friends of WWMRG – requesting information (attached)
- 14/20.4 R D Burge – Complaint about the spring on the gate (attached)
- 14/20.5 Molly Newstead – Complaint about the grass cutting on the ground (attached)

14/21 Finance

- 14/21.1 Approval of accounts for payment (to be circulated at meeting)
- 14/21.2 Current account analysis and Financial Reserve Estimated Provisions (attached)
- 14/21.3 Bank reconciliation (to be signed at meeting)

14/22 Report on Recreation Ground (attached)

14/23 Report from Officers

- 14/24.1 Ground Management Officers
- 14/25.2 Building Management Officers - Legionella testing
- 14/25.3 Asset Management Officers
- 14/25.4 Legal Officers

14/24 Pavilion Project – To agree way forward

14/25 WW1 Memorial service

14/26 Removal of Tractor Shed

14/27 Events Co-ordinator

14/28 Matters for the next meeting to be held on Monday 22nd September 2014