

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

25th January 2017

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Tuesday 28th February 2017 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells
Clerk to Trustees

AGENDA

- 16/117 To advise the recording of the meeting - Chairman**
- 16/118 To Note apologies**
- 16/119 To Receive any Declarations of Interest**
- 16/120 Minutes of the last meeting held on Monday 30th January 2017 for approval (attached)**
- 16/121 Matters from the minutes – for report purpose only**

- 16/122 Correspondence**
 - 16/122.1 To note the correspondence log (attached)
 - 16/122.2 Request from Youth Club to use the building

- 16/123 Finance**
 - 16/123.1 Approval of accounts for payment (to be circulated at meeting)
 - 16/123.2 Current account analysis and Financial Reserve Estimated Provisions for 31st January (attached)
 - 16/123.3 Pavilion income and expenditure analysis (attached)
 - 16/123.4 Bank reconciliation (to be signed at meeting)

- 16/124 Dogs on the Memorial Ground**
 - 16/124.1 Dog Survey

- 16/125 Report from Officers**
 - 16/125.1 Ground Management Officers – Cllrs McDonald & Hooper
 - 16/125.2 Building Management Officers – Cllrs Richards, Perrett
 - 16/125.3 Asset Management Officers – Wall along river - Cllrs Richards, Perrett
 - 16/125.4 Legal Officers – Cllrs Peeks & Bennett

- 16/126 Pavilion Project**

- 16/127 Report from Fundraising Committee**

- 16/128 Events on the Memorial Ground**
 - 16/128.1 Sunday 28th May – Duck race and car boot sale
 - 16/128.2 Saturday 8th July – Annual Fete

- 16/129 Matters for the next meeting to be held on Monday 27th March 2017**