

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

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Dear Trustee

25<sup>th</sup> January 2017

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 30<sup>th</sup> January 2017 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells  
Clerk to Trustees

## AGENDA

- 16/101 To advise the recording of the meeting - Chairman**
- 16/102 To Note apologies**
- 16/103 To Receive any Declarations of Interest**
- 16/104 Minutes of the last meeting held on Monday 28<sup>th</sup> November 2016 for approval (attached)**
- 16/105 Matters from the minutes – for report purpose only**
- 16/106 Correspondence**
  - 16/106.1 To note the correspondence log (attached)
- 16/107 Finance**
  - 16/107.1 Approval of accounts for payment (to be circulated at meeting)
  - 16/107.2 Current account analysis and Financial Reserve Estimated Provisions for 31<sup>st</sup> December (attached)
  - 16/107.3 Pavilion income and expenditure analysis (attached)
  - 16/107.4 Bank reconciliation (to be signed at meeting)
- 16/108 Dogs on the Memorial Ground**
  - 16/108.1 Dog Survey (attached)
- 16/109 Report from Officers**
  - 16/109.1 Ground Management Officers – Cllrs McDonald & Hooper
  - 16/109.2 Building Management Officers – Cllrs Richards, Perrett and White
  - 16/109.3 Asset Management Officers – Cllrs Richards, Perrett and White
  - 16/109.4 Legal Officers – Cllrs Peeks & Bennett
- 16/110 Pavilion Project**
  - 16/110.1 Working Group Notes (attached)
  - 16/110.2 Big Lottery – No Update
- 16/111 Report from Fundraising Committee**
- 16/112 Events on the Memorial Ground**
  - 16/112.1 Sunday 28<sup>th</sup> May – Duck race and car boot sale
  - 16/112.2 Saturday 8<sup>th</sup> July – Annual Fete
- 16/113 To Pass resolution to exclude the press and public from the remainder of the meeting**
- 16/114 To Consider the appointment of an Employers Agent (attached)**
- 16/115 Date for next meeting – Planning training at WSC**
- 16/116 Matters for the next meeting to be held on Monday 27<sup>th</sup> February 2017**



