

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: [willitonpc2@btconnect.com](mailto:willitonpc2@btconnect.com)

Dear Trustee

6<sup>th</sup> December 2017

A meeting of the Project Working Group will be held on **Monday 11<sup>th</sup> December 2017 at 7.00pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Sarah Towells  
Clerk to the Trustee

## A G E N D A

- 17/21B To Note apologies**
- 17/22B Minutes of the last meeting held on 30<sup>th</sup> November 2017 for approval**
- 17/23B Matters to report**
- 17/24B Hire Agreement**
- 17/25B Section 11 (Business Plan) H&S requirements**
- 17/26/B Double Door layout**
- 17/27B Steering Group Structure and terms of reference**
- 17/28B CCS workshops**
- 17/29/B The overall scheme for flood resilience of the pavilion building**
- 17/30B Date for next meeting**
- 17/31B Matters for the next meeting**

