

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

## Minutes of the Trustee Meeting held on Monday 25<sup>th</sup> April 2016 at 7.00pm At the Parish Office, Killick Way, Williton

### Attendees:

**Councillors:** McDonald (Chairman), Vaughan, Bennett, White, Bigwood, Peeks, Richards, Perrett and Kirkham  
**Other:** Mrs S Towells  
**Public:** Mrs D Hooper  
**Press:** None

### Apologies:

**Councillors:** Denton, Parbrook and Aldridge  
**Public:**

### 15/116 Apologies

As noted above.

### 15/117 Declarations of Interest

Name	Agenda item	Interest	Action
Cllr White	Whole	Garden backs on to MG	Participated
Cllr Perrett	Whole	Garden backs on to MG	Participated
Cllr Richards	15/119.3	Works for WSC and TDBC	None
Cllr Peeks	15/119.3	Works for WSC and TDBC	None
Cllr McDonald	15/124.3	County Chairman of RBL	Participated

### 15/118 Approval of the Minutes of the Meeting held on 29<sup>th</sup> March 2016

It was unanimously **resolved** to approve the minutes.

### 15/119 Matters to report

15/119.1 (Item 15/107.1) Changing Room Building Improvements The Clerk reported she had asked for a start date and that she would inform the builders that work must be completed in time for the fete.

15/119.2 (Item 15/107.3) Lighting the Beacon Cllr McDonald reported the event had gone well with over one hundred residents attending. The Chairman thanked Di Hooper for providing a fantastic cake which was shared with everyone.

15/119.3 (Item 15/108.2) West Somerset Council Rates The Clerk reported the amount payable for the year would be £48.71.

### 15/120 Correspondence

15/120.1 It was unanimously **resolved** to note the correspondence log.

### 15/121 Finance

15/121.1 It was **resolved** to pay the accounts on the attached list.

15/121.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31<sup>st</sup> March 2016 was £75583.44

15/121.3 It was **resolved** to note the Pavilion income expenditure and analysis.

15/121.4 It was **resolved** to note that the bank reconciliation for the month of March 2016 was carried out by Cllr Vaughan.

15/121.5 It was **resolved** to remove the provision of £2000 for rates.

15/121.6 It was **resolved** to ask the Parish Council to pay Mitchell Architects. The Trustee would submit a cheque for £1297.50 to the Parish Council.

### 15/122 Report on Recreation Ground

It was **resolved** to note the report.

### 15/123 Report from Officers

15/123.1 Ground Management Officers Cllr McDonald reported that youths had set fire to the play tunnel but clear images of the fire had been seen on the CCTV and sent to the Police. The Police were now dealing with the incident.

- 15/123.2 Building Management Officers Cllr McDonald reported a small electrical fire had happened in the end changing room on 23<sup>rd</sup> April. One of the football coaches was an electrician and after using the fire extinguisher had isolated the electrical fault. The Clerk had contacted an electrician to replace the faulty light. The Clerk had also ordered a new fire extinguisher.
- 15/123.3 Asset Management Officers No Report
- 15/123.4 Legal Officers Cllr Peeks reported a meeting had taken place and the byelaws would be ready for the next meeting.
- 15/124 Pavilion Project**
- 15/124.1 Working Group Report –  
No report
- 15/124.2 Big Lottery Update/Proposal – The report would be ready to send to Gary Davis the first week in May.
- 15/124.3 War Memorial Improvements- (Cllrs Bennett and Kirkham left at 8.30pm during this item) Cllr Vaughan produced a sketch for the hardstanding. It was **resolved** to remove the benches and the planting until after the hardstanding had been completed. It was also **resolved** to ask Coomber Security for a quote for an additional CCTV camera for this area and the power supply they would require.
- 15/125 Report from Fundraising Committee** (Cllr Perrett left at 9.00pm during this item)  
Mrs Hooper reported the coffee morning/table top sale had raised £140.00 on Saturday and the bingo continued to do well.
- 15/126 Local Lottery** - This item was deferred to the next meeting to enable Cllr White to collect more information.
- 15/127 Events on the memorial Ground**
- 15/127.1 Duck Racing – The Banners had been collected from the printers and would go up on Tuesday 3<sup>rd</sup> May. The ducks would be displayed in the Parish Office from 3<sup>rd</sup> May.
- 15/127.2 Fete - Cllr Bennett had asked Edwin May to open this year's fete. It was **resolved** the Trustee would decide who would open the fete next year. Three new banners had been collected from the printers and they would go up in June.
- 15/128 Matters for the next meeting to be held on Monday 23<sup>rd</sup> May 2016.**  
There were none.

Meeting closed 9.10pm