

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 26th September 2016 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: Richards (Chairman), McDonald (Vice Chairman), Vaughan, Perrett, and Kirkham

Other: Mrs S Towells

Public: Mrs D Hooper

Press: None

Apologies:

Councillors: Peeks, Aldridge and Bennett

Public:

16/59 Apologies

As noted above.

16/60 To Receive Declarations of Interest

Name	Agenda item	Interest	Action
Cllr Richards	16/66	Prejudicial/Work at WSC and TDBC	Informed
Cllr McDonald	16/68	Personal	Informed
Cllr Perrett	All	Garden backs on to Memorial Ground	Participated

16/61 Approval of the Minutes of the Meeting held on 25th July 2016

It was unanimously **resolved** to approve the minutes.

16/62 Approval of the Minutes of the extraordinary meeting held on 15th August 2016

It was unanimously **resolved** to approve the minutes.

16/63 Matters to report

There were none.

16/64 Correspondence

16/64.1 It was unanimously **resolved** to note the correspondence log.

16/64.2 Letter from Peter Oxley – It was **resolved** to write to Peter Oxley and let him know that the item would appear on the Parish Assembly agenda and invite him along.

16/64.3 Community Council for Somerset Membership – It was **resolved** to renew the membership at £40.00

16/64.4 Re-registration of non-commercial society lottery – It was **resolved** to renew the licence at a cost of £20.00 to enable a raffle to be held for the fete.

16/64.5 Letter from EPC – It was **resolved** to put the bench in the tractor shed on Tower Hill to replace the broken one.

16/64.6 Playing Fields Association Certificate – it was **resolved** to display the certificate in the Parish Office Window.

16/65 Finance

16/65.1 It was **resolved** to pay the accounts on the attached list, with the exception of Mitchell Architects, which was agreed to pay subject to discussions held at the Working Group Meeting with Chris Mitchell.

16/65.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31st August 2016 was £80,871.08.



- 16/65.3 It was **resolved** to note the Pavilion income expenditure and analysis.
- 16/65.4 It was **resolved** to note that the bank reconciliation for the months of July and August 2016 were carried out by Cllr Vaughan.
- 16/66 Dogs on the Recreation Ground**
It was **resolved** to ask Cllrs Peeks and Bennett to contact other Parish Councils to see what dog warden service they use and to get prices for budget purposes.
- 16/67 Report from Officers**
- 16/67.1 Ground Management Officers It was **resolved** to ask the Parish Council if they could increase the frequency of grass cutting. It was noted the new hardstanding slate had been scratched.
- 16/67.2 Building Management Officers Cllr Richards reported he had disconnected the electricity to the outside sockets to stop the public from using it. It was **resolved** to write to the football club to ask them to leave the changing rooms in a clean and tidy state and to store their equipment in the memorial shelter and not leave it in the changing rooms.
- 16/67.3 Asset Management Officers There was no report.
- 16/67.4 Legal Officers There was no report.
- 16/68 Formal Opening of the Hardstanding**
It was **resolved** to formally open the new hardstanding area on 29th October at 10am. This would coincide with the start of this year's poppy appeal. Cllr McDonald would ask the Chairman of the Royal British Legion to open it.
- 16/69 Pavilion Project**
- 16/69.1 Working Group Report – It was **resolved** to note the report. The next meeting would be held on 27th September.
- 16/69.2 Big Lottery Update– The initial draft of the business plan would be sent to Big Lottery week commencing 10th October.
- 16/70 Report from Fundraising Committee**
Coffee morning sales and bingo continue to do well.
- 16/71 Events on the Memorial Ground**
- 16/71.1 Open air cinema – It was **resolved** to note this would not be viable.
- 16/72 Matters for the next meeting to be held on Monday 24th October 2016**
Budget
Apologies from Cllr Perrett

Meeting closed 8.20pm

