

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 27th June 2016 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: Richards (Chairman), McDonald (Vice Chairman), Vaughan, Bennett, Kirkham and Aldridge
Other: Mrs S Towells
Public: Mrs D Hooper
Press: None

Apologies:

Councillors: Bigwood, Denton, Perrett, Peeks and White
Public:

16/20 Apologies

As noted above.

16/21 To Receive Declarations of Interest

Name	Agenda item	Interest	Action
Cllr McDonald	16/29.3	County Chairman of RBL	Participated

16/22 Approval of the Minutes of the Meeting held on 23rd May 2016

It was unanimously **resolved** to approve the minutes.

16/23 Matters to report

16/23.1 (Item 16/06.1) Changing Room Building Improvements Cllr Richards visited the building on Thursday and reported the work was almost complete. The Clerk would contact Cllr White to check the standard of the work on Monday prior to paying the invoice.

16/24 Correspondence

16/24.1 It was unanimously **resolved** to note the correspondence log.

16/25 Finance

16/25.1 It was **resolved** to pay the accounts on the attached list.

16/25.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31st May 2016 was £74961.54

16/25.3 It was **resolved** to note the Pavilion income expenditure and analysis. It was further **resolved** to ask the Post Office to sell the tea towels once they have been printed.

16/25.4 It was **resolved** to note that the bank reconciliation for the month of May 2016 was carried out by Cllr Vaughan.

16/25.5 Year End Accounts – After a proposal by Cllr Aldridge and seconded by Cllr McDonald it was **resolved** to sign the accounts

16/25.6 Changing room charges – It was **resolved** to leave the prices the same for now but to look at them again after the football agreement had been signed. It was further **resolved** to look at charges for hirers' outside the Parish.

16/26 Dogs on the Recreation Ground

It was **resolved** to look at costings for a dog warden and to look at altering the byelaws to include the banning of dogs on the Memorial Ground.

16/27 Report from Officers

16/27.1 Ground Management Officers The goal posts have been removed and are stored behind the tractor shed. It was **resolved** to get costings for repairing the goal mouths.

16/27.2 Building Management Officers This was discussed under item 16/23.1

16/27.3 Asset Management Officers No report

16/27.4 Legal Officers Cllr Bennett would look at the byelaws and recirculate for the next meeting.

- 16/28 Williton Football Club Agreement**
A draft copy of the agreement had been sent to Ian Whitehead and a meeting arranged for Thursday 7th July.
- 16/29 Pavilion Project**
- 16/29.1 Working Group Report –
No report but the next meeting is on 30th June 2016.
- 16/29.2 Big Lottery Update/Proposal – John Hannon and Chris Mitchell will attend a working group meeting on 30th June 2016 with Gary Davis from the Big Lottery.
- 16/29.3 War Memorial Improvements- After a proposal from Cllr Aldridge and seconded by Cllr Vaughan with Cllr Bennett against it was **resolved** to write to the Parish Council and ask them to take this project on.
- 16/30 Report from Fundraising Committee**
The latest coffee morning raised £160 and bags to school raised £140. Bingo continues to do well and the committee will have a stall at the fete.
- 16/31 Local Lottery**
It was **resolved** to remove this item from the agenda.
- 16/32 Events on the Memorial Ground**
- 16/32.1 Duck Racing – This was a very successful event, and was well attended by the community.
- 16/32.2 Fete – It was **resolved** Cllr Bennett could purchase t-shirts or armbands for Trustees to wear at the fete. More volunteers required to help out on the day.
- 16/33 Matters for the next meeting to be held on Monday 25th July 2016**
None
- 16/34 To Pass resolution to exclude the press and public from the remainder of the meeting**
It was **resolved** to exclude the press and public from the remainder of the meeting.
- 16/35 Pavilion Project Way Forward**
The Pavilion Project has been invited to bid for Big Lottery stage 3 and has also been awarded a development grant. The terms and conditions had to be returned by 7th July 2016. After a proposal by Cllr Aldridge and seconded by Cllr Vaughan with Cllr Kirkham abstaining and Cllr Bennett against it was **resolved** Cllr McDonald would sign the terms and conditions. It was further **resolved** Cllrs Richards and McDonald would be the Big Lottery signatories for releasing the funds.
After a proposal by Cllr Aldridge and seconded by Cllr McDonald with Cllr Kirkham abstaining and Cllr Bennett against it was **resolved** to employ Chris Mitchell as Project Manager and architectural services and John Hannon as Quantity surveyor to end of stage 3.
- 16/36 Registering for VAT**
The charity is unable to register for VAT as earnings are not high enough.

Meeting closed 9.12pm