

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 30th January 2017 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: Richards (Chairman) (arrived 7.20), McDonald (Vice Chairman), Vaughan (arrived 7.20), White, Hooper, Denton (left 7.30) and Perrett
Clerk: Mrs S Towells
Public: None
Press: None

Apologies:

Councillors: Bennett, Peeks and Aldridge
Public:

16/101 The meeting was chaired by Cllr McDonald and he advised that the meeting would be recorded.

16/102 **Apologies**
As noted above.

16/103 To Receive Declarations of Interest

Name	Agenda item	Interest	Action
Cllr Perrett	All	Garden backs on to Memorial Ground	Participated
Cllr White	All	Garden backs on to Memorial Ground	Participated

16/104 **Approval of the Minutes of the Meeting held on 28th November 2016**
It was unanimously **resolved** to approve the minutes.

16/105 **Matters to report**
The Clerk advised she had not received a reply from Mr Sully of the bowling club.

16/106 Correspondence

16/106.1 It was unanimously **resolved** to note the correspondence log.

16/107 Finance

16/107.1 It was **resolved** to pay the accounts on the attached list.

16/107.2 It was **resolved** to note the Current Account Expenditure Analysis and Financial Reserve Estimated Provisions and to note the bank balance as 31st December 2016 was £76274.64

16/107.3 It was **resolved** to note the Pavilion income expenditure and analysis.

16/107.4 It was **resolved** to note that the bank reconciliation for the months of November and December 2016 was carried out by Cllr Vaughan.

16/108 Dogs on the Recreation Ground

16/108.1 It was **resolved** to send the survey out after item 2 had been amended to read – Employ a dog warden as necessary which could cost £160.00 per day. It was **resolved** to contact Williton Window to ask if the survey could go out in the next available edition.

16/109 Report from Officers (Cllrs Richards and Vaughan arrived during this item)

16/109.1 Ground Management Officers Cllr McDonald reported the ground as in good order.

16/109.2 Building Management Officers The footballers were leaving the building clean and tidy.



LOTTERY FUNDED

- 16/109.3 Asset Management Officers One of the showers is broken. It was **resolved** to purchase a new one at a cost of no more than £250.00
- 16/109.4 Legal Officers No report
- 16/110 Pavilion Project**
- 16/110.1 Working Group Report – It was **resolved** to note the reports.
- 16/110.2 Big Lottery– No update
- 16/111 Report from Fundraising Committee** (Cllr Denton left during this item)
The first table top sale will held on the 18th February and bingos continue to go well.
- 16/112 Events on the Memorial Ground**
- 16/112.1 Duck Racing and car boot sale will be held on Sunday 28th May. The fundraising committee require 2 tents. £5.00 per car.
- 16/112.2 The annual fete will take place on Saturday 8th July.
- 16/113 It was resolved to exclude the press and public from the remainder of the meeting**
- 16/114 To Consider the appointment of an Employers Agent** – Subject to a positive decision by the Big Lottery, whereby the charity is awarded the funding to commence the construction phase of the project, it was **resolved** to appoint Slade Parry to undertake the role of Employers Agent/Quantity Surveyor. A formal letter of appointment will follow the decision by the Big Lottery. It was further **resolved** to ask Justin Cox to establish a data base of potential contractors at a cost of £967.00 plus VAT.
- 16/115 Date for next meeting** – It was **resolved** with one abstention to move the date of the next meeting to Tuesday 28th February to enable councillors to attend a planning training meeting at WSC.
- 16/116 Matters for the next meeting to be held on Tuesday 28th February 2017**

Meeting closed 7.50pm

