

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

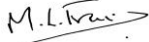
Tel & Fax: 01984 633979 Email: [willitonpc2@btconnect.com](mailto:willitonpc2@btconnect.com)

Dear Trustee

18<sup>th</sup> July 2018

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 23<sup>rd</sup> July 2018 at 7pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Michelle Francis  
Clerk to the Trustee

## A G E N D A

- 18/40 To advise the recording of the meeting**
- 18/41 To note apologies for absence and approve reason, where appropriate**
- 18/42 To Receive any Declarations of Interest**
- 18/43 Minutes of the last meeting held on Monday 25<sup>th</sup> June 2018 for approval (attached)**
- 18/44 Matters from the minutes – for report purpose only**
  - 18/44.1 Dog Fouling Stickers
- 18/45 Correspondence**
  - 18/45.1 To note the correspondence log (attached)
  - 18/45.2 Letter from Williton Parish Council requesting the permanent siting of The Lone Soldier (attached)
  - 18/45.3 Letter from Williton Parish Council with their decision regarding the request for funding of Williton Youth Club, SASP Active Spaces and Get Set activity day
- 18/46 Finance**
  - 18/46.1 Approval of accounts for payment (to be circulated at meeting)
  - 18/46.2 Expenditure Analysis as at 30<sup>th</sup> June 2018 (attached)
  - 18/46.3 Estimated Provisions for June 2018 (attached)
  - 18/46.4 Pavilion fundraising income and expenditure analysis (attached)
  - 18/46.5 Pavilion build expenditure (attached)
  - 18/46.6 Bank reconciliation for June (to be signed at meeting)
- 18/47 Annual Audit of Accounts 2017 - 2018**
- 18/48 Report from Officers**
  - 18/48.1 Ground Management Officers – Cllrs Hooper and Perrett
  - 18/48.2 Building Management Officers – Howes and Perrett
  - 18/48.3 Asset Management Officers – Doherty, Pearson and Perrett
  - 18/48.4 Legal Officers – Cllrs Bennett and Peeks
  - 18/48.5 Events & Fundraising Officers – Cllrs Doherty, Howes and Pearson
- 18/49 Website - update**
- 18/50 Football Hire Agreement**
- 18/51 Report from SALC course Understanding Charitable Trusts**
- 18/52 Pavilion Project**
  - 18/52.1 Pavilion Project update
  - 18/52.2 To note progress report 8 from Slade Parry (forwarded by email (06/07/18)
  - 18/52.3 Further information from HBC regarding recommendation of dark blue doors - update

- 18/52.4 Equipment Purchases – update
- 18/52.5 To agree pricing for Kitchen amendments (forwarded 18/07/18)
- 18/52.6 Pavilion Terrace – to consider finish options
- 18/52.7 To consider Remodelling of Old Changing Rooms
- 18/52.8 To consider Additional Lamp Standard – Robert Street (Cllr Vaughan)
- 18/52.9 To consider WPC Payment Terms (forwarded 16/07/18)
  
- 18/53 To consider Lighting of the Beacon and Bugle playing for WW1 Centenary Commemoration**
  
- 18/54 Matters for the next meeting to be held on Monday 24<sup>th</sup> September 2018**