

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

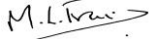
Tel & Fax: 01984 633979 Email: willitonpc2@btconnect.com

Dear Trustee

20th June 2018

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 25th June 2018 at 7pm** in the Parish Office, 2 Killick Way, Williton.

Yours sincerely



Michelle Francis
Clerk to the Council

A G E N D A

Before the start of the meeting a representation will be made from West Somerset Council regarding Williton Pavilion Licensing

- 18/25 To advise the recording of the meeting**
- 18/26 To note apologies for absence and approve reason, where appropriate**
- 18/27 To Receive any Declarations of Interest**
- 18/28 Minutes of the last meeting held on Monday 29th May 2018 for approval (attached)**
- 18/29 Matters from the minutes – for report purpose only**
- 18/30 Correspondence**
 - 18/30.1 To note the correspondence log (attached)
- 18/31 Finance**
 - 18/31.1 Approval of accounts for payment (to be circulated at meeting)
 - 18/31.2 Expenditure Analysis as at 31st May 2018 (attached)
 - 18/31.3 Estimated Provisions for May 2018 (attached)
 - 18/31.4 Pavilion fundraising income and expenditure analysis (attached)
 - 18/31.5 Pavilion build expenditure (attached)
 - 18/31.6 Bank reconciliation for May (to be signed at meeting)
- 18/32 Annual Audit of Accounts 2017 - 2018**
- 18/33 Report from Officers**
 - 18/33.1 Ground Management Officers – Cllrs Hooper and Perrett
 - 18/33.2 Building Management Officers – Howes and Perrett
 - 18/33.3 Asset Management Officers – Doherty, Pearson and Perrett
 - 18/33.4 Legal Officers – Cllrs Bennett and Peeks
 - 18/33.5 Events & Fundraising Officers – Cllrs Doherty, Howes and Pearson (Fete)
- 18/34 To consider Hire Charges of Memorial Ground and Changing Rooms (Attached)**
 - 18/34.1 (Item 18/16) Response from Parish Council requesting costings in relation to request for support for Williton Youth Club and SASP Active Spaces
 - 18/34.2 Request from Get Set (Children's Centre) to use the Changing Rooms and Memorial Field for community fun day on 30th July 2018
- 18/35 Website - update**
- 18/36 Football Hire Agreement**
- 18/37 Report from SALC course Understanding Charitable Trusts**



18/38 Pavilion Project

18/38.1 Pavilion Project update

18/38.2 Report from the Project Working Group held on 19th June May 2018 (to be forwarded prior to meeting)

18/38.3 Recommendations from the above meeting for approval

18/38.4 To note progress report 7 from Slade Parry (forwarded by email 04/06/18)

18/38.5 To note Slade Parry's minutes for site meeting No 7 (forwarded by email 15/06/18)

18/38.6 Further information from HBC regarding recommendation of dark blue doors - update

18/38.7 Budget for purchase of equipment (Cllr Doherty)

18/38.8 Pavilion Terrace – to consider finish options

18/38.9 To consider the cost of the through colour render of £2,312.42

18/39 Matters for the next meeting to be held on Monday 23rd July 2018