

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 26th March 2018 at 7.00pm At the Parish Office, Killick Way, Williton

Attendees:

Councillors: Perrett(Chairman), Vaughan, Peeks, Hooper, McDonald, Bennett, Doherty and Aldridge

Clerk: Mrs S Towells

Other: None

Press: None

Apologies:

Councillors: Burnett

Public: None

17/133 The Chairman advised that the meeting would be recorded.

17/134 Apologies

As noted above.

17/135 To Receive Declarations of Interest

Cllr Peeks	17/142.6 and 17/142.7	Prejudicial- works for WSC	Participated
Cllr Perrett	Whole	Garden Backs onto Memorial Ground	Participated

17/136 Approval of the Minutes of the Meeting held on Wednesday 7th March 2018

It was **resolved** to approve the minutes with abstentions from Cllrs McDonald and Bennett.

17/137 Matters to report

There were none.

17/138 Correspondence

17/138.1 It was unanimously **resolved** to note the correspondence log.

17/138.2 Somerset Playing Fields Association Affiliated Membership - It was **resolved** to continue with the subscription at a yearly cost of £15.00

17/139 Finance

17/139.1 It was **resolved** to pay the accounts on the attached list after an amendment was made to the Parish Subsidy income to read £6277.37

17/139.2 It was **resolved** to note the Current Account Expenditure Analysis and to note the bank balance as on 28th February 2018 was £151077.78

17/139.3 It was **resolved** to note the Financial Reserve Estimated Provisions for February 2018. It was further **resolved** to add another line to take into account grant income. It was resolved the Clerk could order some more blue paint to mark out the junior football pitches.

17/139.4 It was **resolved** to note the Pavilion income expenditure and analysis. It was further **resolved** to remove the lines containing Christmas Post, Stamps and Coffee mornings from next year's analysis sheet.

17/139.5 It was **resolved** to note the Pavilion build expenditure.

17/139.6 It was **resolved** to note that the bank reconciliation for the month of February 2018 was carried out by Cllr Vaughan.

17/140 Report from Officers

17/140.1 Ground Management Officers - Cllr Hooper reported leaves were still around the building and the lane. It was **resolved** the Clerk would contact the new contractor at the start of April and ask for this to be done. It was **resolved** to preserve the CCTV recordings to enable the police to look at the damage being caused to the plywood preventing use of the broken play equipment.



- 17/140.2 Building Management Officers - Cllr Aldridge would draw a plan of the hole in the wall with a steel door on the inside that locks, a second plate could go on the outside but Cllr Aldridge thought this was not essential. Cllr Aldridge would get three quotes. It was **resolved** to remove the plugs outside the Memorial Shelter ASAP.
- 17/140.3 Asset Management Officers – Cllr Doherty would like an asset register sent to her. Cllr Perrett reported assets all OK.
- 17/140.4 Legal Officers - There was no report.
- 17/140.5 Fundraising Officer Fundraising – Bingo is continuing to go well. Cllr Hooper reported the meal was all booked for the Dinner & Dance and the music arranged to be held on the 24th November 2018. The cost would be £25.00 a head.

17/141 **Website**

Cllr Doherty reported the site could not be accessed by mobile phone. The Clerk would report this to Function 28. Cllr Vaughan had sent information to be looked at by the Working Group before going onto the site.

17/142 **Pavilion Project**

- 17/142.1 Big Lottery Update – Cllr Vaughan had received information regarding a change in Capital Support Grants. A new email address must be used for our claims. The level of support to us will be reduced however there is no immediate change or anything to worry about.
- 17/142.2 Report from the working group held on 13th March 2018 – It was **resolved** to note the report.
- 17/142.3 There were no recommendations from this meeting
- 17/142.4 To note progress report 4 from Slade Parry – It was **resolved** to note the report.
- 17/142.5 To note Slade Parry's minutes for site meeting No 4 – It was **resolved** to note the minutes.
- 17/142.6 Pavilion render finish and colour – HBC builders have proposed off white as the colour. There are 2 types of render. Through render would be off white all the way through and could be sanded and rubbed down to remove graffiti. Marks, scratches and chips would remain the same colour so are less noticeable. If it is painted, the whole render would need to be painted. The other render would require more maintenance and regular painting. It was **resolved** to go with through render in off white colour subject to planning approval.
- 17/142.7 Pavilion cladding colour – Cllr Vaughan had emailed a website with the cladding colours on. HBC had proposed a slate grey colour. Cllr Vaughan would arrange for some samples in light greys, light blues, pale lilacs/mauves and light greens. This would be discussed again once the samples had been received.
- 17/142.8 Additional tea making facilities in the ground floor meeting room and changing rooms – It was **resolved** to ask for costing for a small kitchenette in the downstairs meeting room in line with the one upstairs.
- 17/142.9 Area to the rear of the building – There is a proposed 1.2 m concrete path. This leaves 1.3 m of area. It was **resolved** to get a cost for a permeable surface to cover the 1.3m area, Cllr Vaughan would contact Justin Cox regarding this. This area could then be used for keeping bins and mobility scooters. It was **resolved** planning conditions must be checked.

17/143 **Events on the Memorial Ground**

- 17/143.1 Duck Race – The Clerk had checked with the builder and access should be available for this date. A meeting to discuss the event would be on 4th April.
- 17/143.2 Annual Fete – The Clerk had checked with the builder and access should be available for this date. A meeting to discuss this event would be on 4th April.

17/144 **Matters for the next meeting to be held on Monday 23rd April 2018**

There were none.

Meeting closed at 8.35pm



