

WILLITON PAVILION

SCALE OF CHARGES

1 April 2018 to 31 March 2019

Description	Non Parish User Rates	Parish User Rates
Main Hall:	£12.00 per hour	£10.0 per hour
Meeting Room Ground Floor:	£8.40 per hour	£7.00 per hour
Meeting Room First Floor	£8.40 per hour	£7.00 per hour
Kitchen: Includes the use of cups saucers, side plates and cutlery	£6.00 per hour £18.00 per 4hr session £24.00 per day	£5.00 per hour £15.00 per 4hr session £20.00 per day
Catering for main events: 100 settings of crockery and cutlery available, plus serving dishes and table sets.	£24.00 per session	£20.00 per session
Private use of Pavilion: including all the above rooms (Excluding the changing rooms)	£32.40 per hour	£27.00 per hour
Use of the Portable Stage;	£24.00 per session	£20.00 per session
Use of the main hall projection and sound system.	£24.00 per session	£20.00 per session
SPECIAL PACKAGE PRICES:		
Changing Rooms: with use of the showers	£12.00 per session	£10.00 per session
Changing Rooms & Football Pitch	£54.00 per session	£45.00 per session
Private use of Pavilion: including all the above rooms (Excluding the changing rooms)	£300.00 Per Day	£250.00 Per Day
Weddings:		
Private use of the Pavilion including, the main hall, both meeting rooms and the Kitchen: Wedding eve: 6.00pm - 9.00pm Wedding day: 8.00am - 12.00 midnight Following day clear up: 8.00am - 10.00am <u>Extra hours package</u>	£360.00	£300.00

Wedding eve: 12.00 midday – 9.00pm Wedding day: 8.00am – 12.00 midnight Following day clear up: 8.00am – 12.00 midday	£420.00	£350.00
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NOTES:

Charges:

A deposit of 30% of the total fee is required when the signed Hire Agreement is returned. The full fee will be invoiced and should be paid 14 days prior to the event. The deposit will be returned after the event within 28 days if all the conditions of the hire have been met.

Booking period:

Please make sure you allow plenty of time for preparation before your event and clearing up afterwards when making your booking - it always takes longer than you think.

Parish Users:

Parish users include all residents living within the Parish of Williton including Williton and all its settlements, Residents of Tower Hill should check with the Clerk to the Charity to see if their address sits within the boundary of Williton or Sampford Brett.

Main Hall:

Includes the use of all tables and chairs.

Meeting Rooms

Includes the use of the kitchenette and overhead projector within the ground floor meeting room.

Kitchen:

The charge for the kitchen includes the use of all or any of the following: cooker; industrial dishwasher, (including washing agent); fridge, freezer, microwave oven and warming cupboard.

Included in the booking:

Performing Rights and Music Licence until 11.00pm are included. In addition the Hall must be vacated by midnight.