

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Extraordinary Meeting held on Monday 19th November 2018 at 6.45pm at the Parish Office, Killick Way, Williton

Attendees:

Councillors: Perrett (Chairman), Doherty, Hooper, Pearson, Peeks and Vaughan

Other: Mrs M Francis

Public: None

Press: None

Apologies:

Councillors: Aldridge, Howes

Public: None

18/102 The Chairman advised the meeting would be recorded.

18/103 Apologies

As noted above

18/104 Declarations of Interest

There were none

18/105 To agree Premises Licence update

After a proposal from Cllr Hooper, seconded by Cllr Pearson, it was unanimously **resolved** to accept the proposed operating schedule, received from TDBC & WSC Community Protection Licensing Team. A meeting would be held with licensing on Thursday 22nd November 2018 and the following questions would be asked:

- How often should there be Challenge 25 Policy training
- What size and where should Challenge 25 signs be
- Supervision of children – is a sign sufficient

The observations from the Area Licensing Practitioner, Police, were discussed, the following was resolved.

- 2. Incident and refusals register would be kept for Trustee events. Anyone hiring the Pavilion and selling alcohol would be requested to apply for their own TENS – hirers would not be permitted to use the Premises licence.
- 3. Challenge 25 policy would be pointed out in the hiring agreement and posters to be displayed in bar areas.
- 4. Trustees would be made aware of responsibilities of selling alcohol during training. Hirers would be responsible under their own TENS license.
- 5. Supervision of children – to be discussed with licensing at the meeting on the 22nd November.
- 7. Not relevant as only the Premises to be licensed. Any outside event would apply for a TENS.
- 8. It was agreed to send a copy of the Hire Agreement and Terms and Conditions of Hire which would cover this item.
- 10. Covered by Hire Agreement.
- 11. This was outside the terms of the Premises license and would be controlled by TENS licenses.

18/106 To agree amended wording on Hire Agreement licenses

After a proposal from Cllr Hooper, seconded by Cllr Vaughan, it was unanimously resolved to agree to the amended Hire Agreement, subject to Licensing agreeing the wording.

18/107 After a proposal from Cllr Vaughan, seconded by Cllr Peeks, a resolution was passed to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity.

18/108 To agree cost for remodelling of Changing Rooms

Cllr Vaughan gave a brief on the remodelling of the Changing Rooms and confirmed that Slade Parry was happy to recommend approval and that money was available to undertake the work. After a proposal from Cllr Hooper, seconded by Cllr Pearson, it was unanimously resolved to accept the price from HBC Builders at a cost of £40,967.00 + vat.

Meeting closed 7.15 pm

Signed as a true and correct record ...Cllr Perrett..... Dated 26th November 2018.....

