

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Extraordinary Meeting held on Thursday 16th May 2019 at 7pm at the Parish Office, Killick Way, Williton

Attendees:

Councillors: Peeks (Chairman), Hooper, Howes, Payne and White,

Other: Mrs M Francis

Public: None

Press: None

Apologies:

Councillors: Aldridge and Perrett

Public: None

19/01 The Chairman advised the meeting would be recorded.

19/02 Apologies

As noted above

19/03 Declarations of Interest

There were none

Due to the recent meeting with CCS, Cllr Peeks proposed to move to item 19/05 on the agenda, this was unanimously agreed.

19/05 To discuss meeting with CCS held on Monday 13th May 2019 and any recommendations

A discussion took place regarding the recent meeting with CCS and his recommendations. It was **resolved** people would be approached to enquire if they would be interested in standing on the committee.

The following recommendations would be clarified with CCS and if correct, be put to the following Trustee meeting for final decision:

- Meetings to be closed to the public – proposed Cllr Peeks seconded Cllr White.
- Minutes and agenda not to be published – proposed Cllr Peeks, seconded Cllr Howes
- Hold a Trustee AGM on the same night as the Annual Parish Assembly from 2020 – proposed Cllr Peeks, seconded Cllr White
- Minutes to be forwarded to Full Council to be noted
- Management Committee to have a spending limit (to be agreed), anything above to be taken to a full Trustee for decision.
- To include the Pavilion and all of the Memorial Ground under the remit of the Management Committee.

A constitution would be needed – vat element to be clarified.

19/04 To consider the position of a Janitor

It was **resolved** after a proposal from Cllr Payne, seconded by Cllr Howes, to defer the proposal for a janitor until the Pavilion Management Committee was in place and all income and expenditure had been fully considered – all Councillors would support where available in the meantime. The questionnaire sheets would be revisited as there may be some volunteers on them.

19/06 User Steering Group – request to change to Pavilion Management Committee

A discussion took place, where the following items were **resolved**:

After a proposal from Cllr Payne, seconded by Cllr White, it was unanimously **resolved** to name the committee 'WWMRG Charity Management Committee'.

After a proposal from Cllr Hooper, seconded by Cllr Peeks, it was **resolved** with 3 in favour to agree the following:

- The Trustee must always have the majority on the committee
- Initial committee to be made of from a minimum of 6 Trustee and 5 others (user groups, interested bodies)
- The amount of members on the committee to always be an odd number.

It was further **resolved**:

- Trustee meetings in the current format would carry on at the present time. It would be clarified with CCS if this would then change to quarterly or not at all. Clarification in writing would be requested from CCS where the report from the committee meetings would be presented, either the Parish Council or Trustees, as different rules apply.
- Meetings would be held monthly whilst being set up, and no less frequent than bi-monthly.
- Area of responsibility to include the Pavilion, the Barn, Memorial Ground and the area known as the Village Hall Land.
- A Chairman would be voted upon and could be from any member of the committee
- The secretarial and financial responsibilities would remain with the Clerk to the Charity
- Ad hoc Trustee meetings to be held for decisions to be made over a specific spend limit
- A constitution would have to be put in place – other village halls would be asked for copies of theirs.
- Meetings would be held in the Quantock Room of the pavilion. Proposed Cllr White, seconded Cllr Hooper – resolved.

Possible interested parties to be invited to register their interest in standing on the WWMRG Charity Management Committee included; Williton Football Club, all regular hirers of the pavilion, current events committee, Mr Vaughan, Ms Pearson, Mr and Mrs Scott, Mr Peeks. All would be asked what they would be able to bring to the group and it would be explained there were only 5 positions available

19/07 Official Opening of the Pavilion

Cllr Payne had contacted BBC Somerset to enquire if a presenter would carry out the official opening, the BBC thought this was a good idea and to contact them with a firm date. It was agreed to ask BBC to open the Pavilion, which would also give publicity. Cllr Peeks requested that the presenter had knowledge of Williton. Cllr Payne would contact again to arrange.

- The date was set for Saturday 14th September 2019, starting at 2.30pm.
- An advert would be placed in the Williton Window inviting every parishioner to attend; entry would be by ticket which would be available from the parish office.
- Big Lottery, CIM and Hinkley 106 funders would be invited.
- All contractors involved with the build would be invited.
- Tea, Coffee and BBQ – free with voucher
- Chargeable bar would be available

Meeting closed 8.55 pm

Signed as a true and correct recordCllr Perrett.... Dated28th May 2019.....

