



WILLITON PARISH COUNCIL

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Dear Councillor

29th January 2020

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 3rd February 2020** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7.00 pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

AGENDA

At 6.45pm, before the start of the meeting there will be a presentation from the Project Officer for the Steam Coast Trail regarding creating a cycle and pedestrian-friendly link between Watchet and Williton – request for support for project

- 19/231 To advise the recording of the meeting - Chairman**
- 19/232 To note apologies for absence and approve reason, where appropriate**
- 19/233 Declarations of Interest**
- 19/234 Minutes of the last meeting held on 6th January 2020 for approval (attached)**
- 19/235 Matters from the Minutes – for the purpose of report only**
- 19/236 Report from Avon and Somerset Constabulary**
- 19/237 Report from Somerset County Councillor**
- 19/238 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward**
- 19/239 Clerk's/Chairman's Notices**
 - 19/239.1 Williton Window report
 - 19/239.2 Co-option of an extra member to the Finance and Administration Committee due to low numbers – for consideration and approval
 - 19/239.3 To arrange an Extra Ordinary Meeting date and venue to discuss Planning Application 3/39/20/003 and to consider placing an advert in the local paper
- 19/240 Correspondence**
 - 19/240.1 To note contents of correspondence log (attached)
 - 19/240.2 Request to erect an advertising banner on Bellamys Corner for Potato Day
 - 19/240.3 A39 Dunster to Williton road safety improvements (forwarded 23.01.2020)
 - 19/240.4 (Item 19/109.6) Letter of request for financial contribution to neighbouring property due to alleged water run-off (attached)
 - 19/240.5 Williton Youth Club – advising due to antisocial issues the age range had been reduced to Danesfield students only (forwarded 13.01.2020)
 - 19/240.6 Somerset West and Taunton Council Local Plan consultation – Monday 13th January to Monday 16th March with a drop in session being held in West Somerset House, Williton on 30th January 2020 2pm – 7pm
 - 19/240.7 Email from Somerset West and Taunton advising they would no longer pursue erecting their defibrillator on the outside of their building to give access 24/7
 - 19/240.8 Consultation - Employment Local Development Order (LDO) for small scale industrial space (forwarded 27.01.2020)
- 19/241 Report from Environment & Planning held on 13th January 2020 and any recommendations for approval (attached)**
- 19/242 Report from Finance & Admin Committee held on 20th January 2020 and any recommendations for approval (attached)**
 - 19/242.1 To note the provisions as at 31st December 2019 (attached)
 - 19/242.2 (Item 19/89.2A) To agree recommendation to accept the I5 processor quotation for Office IT Equipment

- 19/243 To receive any accounts for payment not covered by Finance and Admin Committee**
- 19/244 Health and Safety**
- 19/245 Annual Parish Assembly – Wednesday 29th April 2020** to consider who to ask to be speakers and to consider the venue
- 19/246 Difficulties of communicating with District Council** (Cllr Aldridge) - update
- 19/247 Report on the Engage Voluntary Sector Forum held on 8th January 2020** – (forwarded 29.01.2020)
- 19/248 Report on the Quantock Foodbank Trustees meeting on 15th January 2020** – (forwarded 29.01.2020)
- 19/249 Report from EDF Community Forum held on 23rd January 2020 – verbal report**
- 19/250 Steam Coast Trail** – request for support (forwarded 28.01.2020)
- 19/251 Report from West Somerset Flood Group meeting 28 January 2020** – verbal report
- 19/252 Report from Williton, Watchet and Quantock Vale Area Panel Meeting held on 14th January 2020** – verbal report
- 19/253 Scam Marshalls** (Cllr Nye)
- 19/254 Public Conveniences - update**
- 19/255 Bellamys Corner** – update
- 19/256 Matters for the next meeting to be held on Monday 2nd March 2020, Parish Office**
- 19/257 Report from Personnel Meeting held on 20th January 2020 and any recommendations for approval** (to be given at meeting)