

# WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

**Minutes of the Extra Ordinary Trustee Meeting held on Monday 7<sup>th</sup> September 2020 at 7.00pm**  
**Due to Covid-19 and following changes to the government rules during this period,**  
**the meeting was held via Zoom video conferencing**

## Attendees:

**Cllrs:** Payne (Chairman), Aldridge, Howes, McDonald, Peeks, White and Woods  
**Other:** Mrs Michelle Francis (Clerk)  
**Public:** None  
**Press:** None

## Apologies:

**Cllrs:** Hooper  
**Public:** None

**20/64** The Chairman advised the meeting would be recorded.

## **20/65 Apologies**

As noted above.

## **20/66 Declarations of Interest**

There were none

## **20/67 Snagging List**

**20/67.1** Outside Render – no date had been received from HBC Builders for the meeting with the manufacturer

**20/67.2** Main entrance door – the response from Justin Cox was read out as “a fitted opener should not impeded the door from closing/locking”

**20/67.3** Update regarding outstanding items – Justin Cox confirmed under the contract notice could be served on HBC advising others could be instructed to carry out remedial works and that the cost would be deducted from the retention monies being held.

A discussion took place regarding the above items. It was the consensus of the councillors that the render needed a meeting with the manufacturer and a date would be insisted upon. The entrance door was deemed not fit for purpose and HBC should ensure the door shuts and locks. It was **resolved** to request a site meeting with Justin Cox to discuss these outstanding items and formulate a way forward after taking his advice. Councillor attendees would depend on who would be available.

## **20/68 Matters for the next meeting to be held on Monday 28<sup>th</sup> September 2020**

Flower Meadow; Replacement of Litter Bins

**20/69** **After a proposal from Cllr Peeks, seconded by Cllr Howes, it was unanimously resolved to pass a resolution to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity**

## **20/70 Health and Safety**

**20/70.1** Tree Survey – A discussion took place regarding prices received for carrying out tree surveys. After a proposal from Cllr Peeks, seconded by Cllr Howes, it was unanimously **resolved** to contact the insurance company and ask if a survey was required and if so, how often it should be undertaken. Milsom Tree Care would then be taken up on their offer to look at individual trees, free of charge, to obtain a list of suggested work.

## **20/71 S106 Application for improvements to the pavilion and the MUGA area**

Quotations had been received to carry out a badger survey, as per item 15 of the decision notice on planning application 3/39/16/013. A discussion took place as to whether a survey was required. After a proposal from Cllr Payne, seconded by Cllr McDonald, it was **resolved** with 5 votes in favour and 2 abstentions to instruct Country Contracts to carry out the survey at a cost of £178.00 + vat, following good practise and governance.

Meeting closed 8.03 pm

Signed as a true and correct record ..... Cllr Payne ..... Dated ... 28<sup>th</sup> September 2020 ....