

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 28th February 2022 at 7pm In the Brendon Room, Williton Pavilion

Attendees:

Councillors: Payne (Chairman), Aldridge, Hooper, Johnson, Nye and White

Other: Mrs Michelle Francis

Public: None

Press: None

Apologies:

Councillors: Cook, Denton, Howes, Naylor and Peeks

Public: None

21/180 The Chairman advised the meeting would be recorded.

21/181 Apologies

As noted above.

21/182 Declarations of Interest

There were none

21/183 Minutes of the last meeting held on Monday 31st January 2022

After a proposal from Cllr Aldridge, seconded by Cllr White, it was **resolved** to approve the minutes, with one abstention.

21/184 Minutes of the Extra Ordinary meeting held on Monday 7th February 2022

After a proposal from Cllr Aldridge, seconded by Cllr White, it was **resolved** to approve the minutes, with one abstention

21/185 Matters from the minutes

A meeting had been arranged with the SWT Council Tree Officer, regarding a possible position for a Memorial English Oak Tree, for Friday 4th March, which Cllr White had agreed to attend.

21/186 Correspondence

21/186.1 It was **resolved** to note the correspondence log

21/186.2 Somerset Playing Fields Association – Playground Awareness & Inspection Training – noted.

21/186.3 A request had been received from Pavilion users for a credit for February 18th, 2022, due to cancelled classes because of Storm Eunice. Cllr Hooper requested a named vote and proposed that no credit be applied, seconded by Cllr Aldridge.

An amendment was proposed by Cllr White that the fee should be credited due to the red warning that had been issued, seconded by Cllr Johnson. A vote took place with Cllrs White and Johnson in favour; Cllrs Aldridge, Hooper and Nye against and Cllr Payne abstaining. Motion failed.

A vote was taken on the original proposal that no credit be applied and for the hire charge to remain. A vote took place with Cllrs Aldridge, Hooper and Nye in favour; Cllrs White and Johnson, against and Cllr Payne abstaining. Motion passed.

21/187 Finance

21/187.1 It was unanimously **resolved** to approve the accounts for payment.
Proposed Cllr Hooper; seconded Cllr Aldridge.

21/187.2 It was **resolved** to note the attached Expenditure Analysis as at 31st January 2022.

21/187.3 It was **resolved** to note the Estimated Provisions for January 2022.

21/187.4 It was **resolved** to note the WWMRG Charity fundraising income and expenditure analysis.
Cllr Aldridge requested his comments were recorded that *"this showed a continued commendable effort and thanked all that were involved"*

21/187.5 It was **resolved** to note the Pavilion running costs against hire income analysis.

21/187.6 It was **resolved** Cllr Payne would sign the Bank Reconciliation for January 2022

21/188 Health and Safety

It was reported a tree and a fence panel had fallen in the Amenity Area due to Storm Eunice, but no other damage had been incurred. There had been recent anti-social behaviour with children closing the shutters in the pavilion, whilst the building was in use. This had been reported to the Police and CCTV recordings had been passed over. Concern was raised as to why the shutters were able to be closed whilst the building was occupied. This would be investigated.

21/189 Report from Officers

21/189.1 Ground Management Officers Report

- Williton Rockets had reported some metal had been found showing through the pitch by the goalmouths and believed this to be historical. They would be contacted to ask the exact location and Countrywide would be asked to try and remove the metal. Cllr Aldridge requested that Williton Rockets be asked if they considered this to be a danger.
- It was resolved to obtain quotations to have the goalmouths repaired.
- A Nesting Bird Box had been donated by idverde – it was agreed Cllr White would select a suitable place and erect the box around the Memorial Shelter

21/189.2 Building Management Officers Report - Nothing to report

21/189.3 Asset Management Officers Report – nothing to report

21/189.4 Legal Officers Report – nothing to report

21/189.5 Events and Fundraising Officers report –

A verbal report was given on the Open House event. Cllr Aldridge reported Foxes Academy would be offering afternoon teas and had offered to cater for event(s). The Film Club had not covered costs at recent films and may take a break. Cllr Hooper suggested a group select the films. Local businesses could be asked to sponsor a film, such as the Fish and Chip supper. Volunteers would be needed to assist Cllr Howes.

21/190 Information Board Layout – no update

21/191 Amenity Area

21/191.1 (Item 21/164.1) Specialist Advice – Ongoing

21/191.2 Consideration was given to the future of the Working Group for the Amenity Area and the next stage of the project. Cllr White proposed the Trustee Working Group was dissolved and the project handed to the Parish Council to continue as the Amenity Area was in the ownership of the Parish Council, this was seconded by Cllr Nye and resolved with one abstention.

21/192 Pavilion

21/192.1 Signage to Pavilion from Killick Way – A response had been received from West Somerset Healthcare confirming that a sign as shown in the picture supplied to them, made of wood, with wooden treated posts, could be placed and maintained by WWMRG Charity in the position requested. Cllr Aldridge proposed a budget of £150.00 was allocated and that the project be completed; seconded by Cllr Hooper and unanimously **resolved.**

21/192.2 Opening Plaque – no update

21/192.3 A discussion took place regarding the strategy of future use of the pavilion and to receive a forecast of future bookings. It was suggested that the PUG (Pavilion User Group) be revived after the May elections to move this forward. The online booking system may be able to supply predicted income.

21/193 WWMRG Logo – Nothing to report

21/194 Hire Charges for Pavilion and The Barn

Prices were discussed. It was unanimously **resolved** to implement a slight increase in charges, after a proposal from Cllr Aldridge, seconded by Cllr Hooper.

21/195 (Item 21/171) Registering for Co-op Points

Cllr Naylor had received a response advising the next round of application would open in the spring of 2022.

21/196 Civil Contingencies

The Chairman requested that consideration was given for the Pavilion to be made available as needed during emergencies, such as the recent storm and the recent water supply problems in part of the village. After a proposal from Cllr Hooper, seconded by Cllr Nye, it was unanimously resolved to offer the Parish Council to be able to hire the building for such emergencies.

21/197 Matters for the next meeting to be held on Monday 28th March 2022

(Item 21/86) Pavilion User Group (PUG) (change to after May elections agenda)

To consider any allocation to the pavilion maintenance and development fund

21/198 After a proposal from Cllr Aldridge, seconded by Cllr White, it was unanimously resolved to exclude the Press and Public from the remainder of the meeting, due to commercial sensitivity

21/199 Fire Beacon

After a proposal from Cllr Aldridge, seconded by Cllr White, it was **resolved**, with one abstention to give permission for the Fire Beacon to be passed onto the Parish Council agenda and request that the Parish Council install a new beacon at their cost. It was agreed as the Beacon was being removed, it would be taken from the Trustee Asset register and transferred to the Parish Asset.

Meeting closed 9.07 pm

Signed as a true and correct record ... Cllr Payne Dated 28th March 2022