

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 28th March 2022 at 7pm In the Brendon Room, Williton Pavilion

Attendees:

Councillors: Payne (Chairman), Aldridge, Hooper, Johnson, Naylor, Peeks and White

Other: Mrs Michelle Francis

Public: None

Press: None

Apologies:

Councillors: Cook, Denton and Howes

Public: None

21/200 The Chairman advised the meeting would be recorded.

21/201 Apologies

As noted above.

21/202 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Payne	21/207.1	Pecuniary	Informed meeting and did not vote

21/203 Minutes of the last meeting held on Monday 28th February 2022

After a proposal from Cllr Johnson, seconded by Cllr White, it was **resolved** to approve the minutes, with two abstentions due to absence.

21/204 Minutes of the Extra Ordinary meeting held on Monday 7th February 2022

These had been approved at the previous meeting

21/205 Matters from the minutes

There were none

21/206 Correspondence

21/206.1 The correspondence log would be forwarded

A letter had been received from Somerset West and Taunton Council advising the discretionary rate relief would cease in 2023, when the new Unitary Authority starts.

21/207 Finance

21/207.1 It was **resolved** to approve the accounts for payment.

Proposed Cllr Peeks; seconded Cllr Aldridge with one abstention.

Action: Clerk

21/207.2 It was **resolved** to note the attached Expenditure Analysis as at 28th February 2022.

After a proposal from Cllr Peeks, seconded by Cllr Hooper, it was unanimously **resolved** to change the heading "The Barn & War Memorial" to "The Barn and War Memorials"

Action: Clerk

21/207.3 It was **resolved** to note the Estimated Provisions for February 2022.

21/207.4 It was **resolved** to note the WWMRG Charity fundraising income and expenditure analysis.

The heading "Recycled Cartridges" would be removed for the following financial year – proposed Cllr Peeks, seconded Cllr Hooper and unanimously **resolved**.

Action: Clerk

21/207.5 It was **resolved** to note the Pavilion running costs against hire income analysis.

21/207.6 It was **resolved** Cllr Payne would sign the Bank Reconciliation for February 2022

Action: Chairman

Cllr Naylor left the meeting to take a phone call

21/207.7 After a proposal from Cllr Hooper, seconded by Cllr Peeks, it was unanimously **resolved** to add £5,000.00 to the pavilion maintenance and development fund, from the unspent budget

Action: Clerk

Cllr Naylor returned to the meeting

21/208 Health and Safety

Nothing to report

21/209 Report from Officers

21/209.1 Ground Management Officers Report – Nothing to report

21/209.2 Building Management Officers Report - Nothing to report

21/209.3 Asset Management Officers Report – All members were asked to weed the Robert Street entrance as and when passing. Cllr Peeks volunteered to trim the hedge plants. It was noted that the wood chipping needed to be finished.

21/209.4 Legal Officers Report – A copy of the Bye Laws would be displayed in the noticeboard on the Barn. These may need to be updated, therefore, requested to add to the next agenda. **Action: Clerk**

21/209.5 Events and Fundraising Officers report –
Volunteers were requested to the Easter Egg Hunt to be held on Sunday 17th April 2022. Cllr Aldridge and Hooper. Cllr Naylor tendered her apologies.

21/210 Information Board Layout – no update

21/211 Amenity Area

21/211.1 (Item 21/164.1) Specialist Advice reference the fallen tree. Noted that the Parish Council had agreed to form a working group to move this item forward

21/212 Pavilion

21/212.1 Opening Plaque – Cllr Aldridge would try and action this as soon as possible

21/213 Matters for the next meeting to be held on Monday 25th April 2022

(Item 21/86) Pavilion User Group (PUG) (to discuss after May elections)

(Item 21/193) WWMRG logo

Memorial Oak Tree

Meeting closed 7.45 pm

Signed as a true and correct record Cllr Payne Dated ... 26th April 2022