

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: clerk@willitonpc.org.uk

Dear Trustee

20th July 2022

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 25th July 2022 at 7.00pm in The Parish Office, 2 Killick Way, Williton**, for the purpose of transacting the following business.

Yours sincerely

M L Francis

Michelle Francis
Clerk to the Trustee

A G E N D A

- 22/36 To advise the recording of the meeting – Chairman**
- 22/37 To note apologies for absence and approve reason, where appropriate**
- 22/38 To Receive any Declarations of Interest**
- 22/39 Minutes of the last meeting held on Monday 27th June 2022 for approval** (attached)
- 22/40 Matters from the minutes – for report purpose only**
- 22/40.1 (Item 22/27.1) The broken fence in the Children's Play Area had been repaired – to note
- 22/41 Correspondence**
- 22/41.1 To note the correspondence log (attached)
- 22/41.2 Opus Energy – Contract Termination Notice for The Barn – to consider prices and entering into a new contract
- 22/41.3 Somerset Playing Fields Association membership renewal – for consideration
- 22/42 Finance**
- 22/42.1 Approval of accounts for payment (to be given at the meeting)
- 22/42.2 Expenditure and Income Analysis as of 30th June 2022 (attached)
- 22/42.3 Estimated Provisions for June 2022 (attached)
- 22/42.4 WWMRG Charity fundraising income and expenditure analysis (attached)
- 22/42.5 Pavilion running costs against income from bookings analysis (attached)
- 22/42.6 Bank Reconciliation for June 2022 (to agree for the Chairman to sign)
- 22/43 Health and Safety**
- 22/44 Report from Officers**
- 22/44.1 Ground Management Officers Report
- 22/44.2 Building Management Officers Report
- 22/44.3 Asset Management Officers Report
- 22/44.4 Legal Officers Report
- Events and Fundraising Officers report
- 22/44.5
- To receive a report of the meeting held on 13th July 2022 (to be forwarded)
 - Request to hire a dumper truck for Fete Day – request withdrawn
 - Fete Day – request for Councillors to take responsibility for set areas and the organisation of that area
- 22/45 Pavilion**
- 22/45.1 Opening Plaque – update on engraving (Cllr Aldridge)
- 22/45.2 Locking System (Cllr Aldridge)
- 22/45.3 Premises Licence – confirmation of area covered
- 22/45.4 Email received from Parishioner regarding Pavilion Maintenance (attached)
- 22/46 Defibrillator - update**

- 22/47** **WWMRG Logo** – update
- 22/48** (Item 22/07.3) **Public Space Order**
- 22/49** **Williton Rockets**
Email received with updates and request for consideration of new agreement – to consider
- 22/50** **Matters for the next meeting to be held on Monday 26th September 2022**
Pavilion User Group (PUG)
Information Board (October 2022)