

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: clerk@willitonpc.org.uk

Dear Trustee

19th October 2022

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 24th October 2022 at 7.00pm in The Parish Office, 2 Killick Way, Williton**, for the purpose of transacting the following business.

Yours sincerely

M L Francis

Michelle Francis
Clerk to the Trustee

A G E N D A

- 22/68 To advise the recording of the meeting – Chairman**
- 22/69 To note apologies for absence and approve reason, where appropriate**
- 22/70 To Receive any Declarations of Interest**
- 22/71 Minutes of the last meeting held on Monday 26th September 2022 for approval (attached)**
- 22/72 Matters from the minutes – for report purpose only**
22/72.1 (Item 22/59.2) Urinal screen in gentleman's toilets – to note Cllr Payne had secured the screen
22/72.2 (Item 22/61) The Defibrillator had been registered and was fully workable
- 22/73 Correspondence**
22/73.1 To note the correspondence log (attached)
- 22/74 Finance**
22/74.1 Approval of accounts for payment (to be given at the meeting)
22/74.2 Expenditure and Income Analysis as of 30th September 2022 (attached)
22/74.3 Estimated Provisions for September 2022 (attached)
22/74.4 WWMRG Charity fundraising income and expenditure analysis (attached)
22/74.5 Pavilion running costs against income from bookings analysis (attached)
22/74.6 Bank Reconciliation for September 2022 (to agree for the Chairman to sign)
22/75.7 Budget Considerations for Financial Year 2023-2024 (attached)
- 22/75 Health and Safety**
- 22/76 Report from Officers**
22/76.1 Ground Management Officers Report
22/76.2 Building Management Officers Report
22/76.3 Asset Management Officers Report
22/76.4 Legal Officers Report
22/76.5 Events and Fundraising Officers report
- 22/77 Pavilion**
22/77.1 Opening Plaque – update on engraving (Cllr Aldridge)
22/77.2 Clock on pavilion
- 22/79 WWMRG Logo – update**
- 22/80 Information Board**

- 22/81** **Amenity Area - update**
22/81.1 Notes from the meeting held on 17th October 2022 (attached)
- 22/82** **Complaint from Williton Rockets regarding grass** – to consider requesting EPC to look at the frequency and type of cut when with are renewing contracts and budget
- 22/83** **The Barn**
22/83.1 To consider purchase of three picnic benches to be located on the hard standing
22/83.2 To consider allowing Parish Council to erect the two benches in the Barn, for use on the Amenity Area
- 22/84** **Co-op Local Community Fund** – successful application – to note
- 22/85** **Matters for the next meeting to be held on Monday 28th November 2022**
Pavilion User Group (PUG)