

WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 24th April 2023 at 7.00pm In the Parish Office, 2 Killick Way, Williton

Attendees:

Councillors: Payne (Chairman), Aldridge, Angell, de Burgh-Thomas, Hooper, Nye, Peeks and White
Other: Mrs Michelle Francis
Public: None
Press: None

Apologies:

Councillors: Denton and Howes (work commitments), and Whetlor (personal)
Public: None

22/160 The Chairman advised the meeting would be recorded.

22/161 To note Apologies for Absence and approve reason

As noted above and reasons approved

22/162 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Aldridge	22/166.1	Personal	Did not vote on personal reimbursement

22/163 Minutes of the last meeting held on Monday 27th March 2023

After a proposal from Cllr Angell, seconded by Cllr Aldridge, it was **resolved** to approve the minutes

22/164 Matters from the minutes

22/164.1 (Item 22/150.5) The provisional booking that had caused concern had been cancelled

22/164.2 (Item 22/150.6) A new one-year electricity contract had been agreed

22/165 Correspondence

22/165.1 It was **resolved** to note the correspondence log

22/165.2 A request had been received from Williton Rockets for new Goal Posts. After a discussion, it was agreed this was not within the remit of the Trustee and to refer the request to the Parish Council. Proposed Cllr Nye, seconded Cllr Aldridge, all agreed.

22/166 Finance

22/166.1 The window cleaning in the pavilion would be checked by Cllr Hooper and the office would be advised if completed. It was **resolved** to approve the accounts for payment. Cllr Aldridge abstained regarding his personal reimbursement but voted on the remainder. Proposed Cllr Angell; seconded Cllr Hooper

22/166.2 It was **resolved** to note the attached Expenditure Analysis as at 31st March 2023.

22/166.3 It was **resolved** to note the Estimated Provisions for March 2023.

22/166.4 It was **resolved** to note the WWMRG Charity fundraising income and expenditure analysis.

22/166.5 It was **resolved** to note the Pavilion running costs against hire income analysis.

22/166.6 It was unanimously **resolved** Cllr Payne would sign the Bank Reconciliation for March 2023. Proposed Cllr Hooper, seconded Cllr White

22/167 Health and Safety

22/167.1 Stickers on Pavilion window and doors were outstanding

22/167.2 Parking issues continued at the Pavilion which caused concern raised regarding emergency access. After a long discussion, it was agreed to wait for quotations regarding the marking of the area, which was already being investigated, with hatchings at the gate entrance to the field and in front of main entrance to building. It was being written into the hire agreement for the gates to be closed and this was reiterated to all users. Cllr White would investigate the possibility of an electric barrier.

22/168 Report from Officers

22/168.1 Ground Management Officers Report

- Riverbank – Cllrs Howes and Peeks had been unable to undertake agreed remedial works to date. The Probation service may be able to assist.
- A4 Pick up Dog Mess signs had been collected – Cllr Aldridge would install
- Cllr Aldridge had spare flowers and bulbs, which would be planted along the Robert Street entrance.
- Clearing of vegetation of wall, by the rollers, had not been completed and debris had been left on the ground. Cllr Aldridge would approach the owner and request a schedule for clearing.

22/168.2 Building Management Officers Report - The lift had been serviced

22/168.3 Asset Management Officers Report - No report

22/168.4 Legal Officers Report – No report

22/168.5 Events and Fundraising Officers report

- Saturday 27th May – help required to clean the pavilion after the craft fayre, ready for the next booking at 5pm.
- Coronation Day – help required to set the room at 8am on the Saturday.

22/169 Pavilion

22/169.1 Opening Plaque – The plaque had been collected. Cllrs Aldridge and Payne would erect, with a copy of the opening speech behind, as a time capsule. Cllr Aldridge was thanked for organising

22/169.2 Cllr Aldridge had no update regarding the possibility of using a loudspeaker in the hall, without using the sound system in the Quantock Room, but preferably still using existing speakers. Mr Morgan would also be asked for advice.

22/169.3 Directional Sign for the Quantock Room – no update

22/169.4 Hall Floor – A reply had been received stating the suppliers believed the problem to be water damage. It was reported the boards had gone back down. HBC would be contacted to request a contact to undertake cleaning of the floor and sort localised damage.

22/169.5 Wooden Railings around car park – amended quotations were awaited - noted

22/170 Information Board - No update

22/171 Co-op Local Community Fund

It was reported there was currently £589.40 of funds allocated, but not yet received.

22/172 New Club / Society Start Up Initiative

Cllr Angell had produced a paper, which had been forwarded. A discussion took place regarding the proposal, confirming the evenings in the Quantock room was underutilised.

The proposal was as an incentive for new groups and clubs in the local community to offer a reduced rate of £10 per session for 12 sessions, in the Quantock Room and Brendon Room (if not already being used). After the 12 sessions, the cost would revert to the full hire charge. A session would run from 6pm, for the evening and the principal organiser would be a Williton resident. Proposed Cllr Angell, seconded Cllr White, with 5 votes in favour, 1 against and 2 abstentions. Motion passed.

22/173 Purchase of third bench and bin for remaining concrete pad

Awaiting response from enquiries.

22/174 Matters for the next meeting to be held on Monday 22nd May 2023

Benches under the Pavilion canopy (Cllr Angell)

Condition of football pitch – rolling and goal mouth repairs (Cllr White)

Lighting of Defibrillator under canopy

Repair to bollard (last one nearest The Barn)

Meeting closed at 8.50pm

Signed as a true and correct record Cllr Payne Dated 22nd May 2023