



WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: clerk@willitonpc.org.uk

Dear Trustee

23rd April 2025

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 28th April 2025 at 7pm, in The Parish Office, 2 Killick Way, Williton**, for the purpose of transacting the following business.

Yours sincerely

M L Francis

Michelle Francis
Clerk to the Trustee

A G E N D A

- 24/191 To advise the recording of the meeting – Chairman**
- 24/192 To note apologies for absence and approve reason, where appropriate**
- 24/193 To Receive any Declarations of Interest**
- 24/194 Minutes of the last meeting held on Monday 24th March 2025 for approval** (attached)
- 24/195 Matters from the minutes – for report purpose only**
- 24/196 Correspondence**
- 24/196.1 To note the correspondence log (attached)
- 24/196.2 To consider offer of a fridge for the pavilion
- 24/196.3 Report from parishioner of anti-social behaviour whilst attending a class at pavilion
- 24/197 Finance**
- 24/197.1 Approval of accounts for payment (to be given at the meeting)
- 24/197.2 Expenditure and Income Analysis as of 31st March 2025 (attached - sheet 1)
- 24/197.3 Estimated Provisions for March 2025 (attached - sheet 2)
- 24/197.4 WWMRG Charity fundraising income and expenditure analysis (attached - sheet 3)
- 24/197.5 Pavilion running costs against income from bookings analysis (attached - sheet 4)
- 24/197.6 Bank Reconciliation for March 2025 (to agree for Councillor to sign)
- 24/197.7 Confirmation of final budget (attached)
- 24/198 Health and Safety**
- 24/198.1 Fallen branches in Memorial Ground
- 24/199 Report from Officers**
- Ground Management Officers Report
- 24/199.1
- Pruning Birch tree – quotations for work being sought – to note
 - Erosion of Riverbank by bridge – update
 - Football Activities – goalpost replacement and kick wall
- 24/199.2 Building Management Officers Report
- Update on working party to tidy The Barn
- 24/199.3 Asset Management Officers Report
- 24/199.4 Legal Officers Report
- 24/199.5 Events and Fundraising Officers report – To note minutes of meeting held on 9th April 2025 and agree events for WWMRG Charity (attached)
- 24/200 Information Board Layout - update**

- 24/201** **Pavilion**
- 24/201.1 Water Supply – update (attached)
- 24/201.2 Solar Panels - update
- 24/201.3 Rail under serving hatch – update on remedial repairs (Cllr Aldridge)
- 24/201.4 Pavilion Clock – to consider revised options and costs (to be forwarded)
- 24/201.5 To consider decorating internal areas in Pavilion
- 24/201.6 Hearing Loop
- 24/201.7 Request from hirer for access to drinking water (attached)
- 24/201.8 Comments from SALC regarding IT problems incurred during booking – to consider recourse (attached)
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- 24/202** **Dogs on Memorial Ground and Insurance** (update on any potential liability - Cllr Schmieder)
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- 24/203** **Public Space Order** (awaiting reply from Somerset Council)
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- 24/204** **Matters for the next meeting to be held on Monday 26th May 2025**