



WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 24th March 2025 at 7.00pm In the Parish Office, 2 Killick Way, Williton

Attendees:

Councillors: Payne (Chairman), Hooper, Schmieder and Whetlor

Other: Mrs Michelle Francis

Public: None

Press: None

Apologies:

Councillors: Angell, Nye and Peeks (personal reasons)

Public: None

24/173 The Chairman advised the meeting would be recorded

24/174 To note Apologies for Absence and approve reason

Approved as above and for the reasons given.

24/175 Declarations of Interest

There were none

24/176 Minutes of the last meeting held on Monday 24th February 2025

After a proposal from Cllr Whetlor, seconded by Cllr Payne, it was **resolved** to approve the minutes, one abstention due to absence

24/177 Minutes of the Extra Ordinary meeting held on Monday 3rd March 2025

After a proposal from Cllr Hooper, seconded by Cllr Payne, it was unanimously **resolved** to approve the minutes, with two abstentions due to absence

24/178 Matters from the minutes - There were none

24/179 Correspondence

24/179.1 It was **resolved** to note the correspondence log

24/180 Finance

24/180.1 Approval of the accounts for payment.

Proposed by Cllr Hooper, seconded by Cllr Whetlor, unanimously **resolved**.

24/180.2 It was **resolved** to note the attached Expenditure Analysis as at 28th February 2025

24/180.3 It was **resolved** to note the Estimated Provisions for February 2025

24/180.4 It was **resolved** to note the WWMRG Charity fundraising income and expenditure analysis.

24/180.5 It was **resolved** to note the Pavilion running costs against hire income analysis. Prices had been obtained for a one-year contract for the supply of electricity and gas. It was noted, due to the meter being a half-hourly meter it had drastically reduced the suppliers available.

- **Resolution** – To accept the cheapest quotation, on a one-year contract
Proposed by Cllr Whetlor, seconded by Cllr Hooper, unanimously **resolved**

24/180.6 Bank Reconciliation for February 2025.

- **Resolution** – Agreed Cllr Whetlor would sign.
Proposed by Cllr Payne, seconded by Cllr Hooper, unanimously **resolved**

24/181 Hire Charges for Pavilion 2025-2026

A query had been raised at the previous meeting regarding the kitchen rates, amended rates were presented and agreed. Proposed Cllr Hooper, seconded Cllr Whetlor, unanimously **resolved**

24/182 Football Hire Agreement - The current agreement was considered.

- **Resolution** – To remove line 11 regarding the storage of the goals, but to allow the goals to be left in situ. To ask Williton Rockets to check the condition of the goals and what their plans were regarding their replacement
Proposed by Cllr Payne, seconded by Cllr Hooper, unanimously **resolved**

24/183 Health and Safety

- 24/183.1 Fallen Tree in Memorial Ground – the work to clear the tree had been completed, to a high standard. The trunk remained in position – this would be monitored. An invoice was awaited from the neighbouring property regarding the work being undertaken to repair damage to hedge.
- 24/183.2 Waste Regulations - it was advised that Simpler Recycling would be enforced from 31st March 2027, so there will be a requirement to separate recyclable waste, which would need to be considered when setting the following years budget

24/184 Report from Officers

24/184.1 Ground Management Officers Report

- TPO planning application to prune Birch tree by Bowling Club – permission had been granted. Quotations would be sought to undertake the work, after the nesting season. The Bowling Club would be updated
- Erosion of Riverbank – There were two issues – the first being the erosion to the bank by the Catwell bridge - no update but the contractor was being chased. It was agreed Cllr Whetlor would seek contractor details from SALC
- The second was the bank by the fallen tree – this would be monitored.

24/184.2 Building Management Officer Report

A working party had been requested to clear and clean the Barn.

- Cllr Hooper volunteered to clean the kitchen.
- Cllrs Hooper, Payne and Aldridge (to be asked) would meet to discuss the clearing of the main area, possibly to consider hiring a skip and asking the Community Payback to help with the manual labour

24/184.3 Asset Management Officers Report – The end of year report was being undertaken

24/184.4 Legal Officers Report – No report

24/184.5 Events and Fundraising Officers report

The minutes of the meeting held on 12th March 2025 were noted and events agreed. The Film Club on 22nd March had made a profit. A film had been booked for April.

24/185 Information Board – The original design had been re-presented, which gave information of the ground only, not the surrounding properties. The layout was agreed, in principle, subject to dates being checked and information being factually accurate.

24/186 Memorial Bench – The bench and been installed. Thanks were given to Mr N Ridler for undertaking this

24/187 Pavilion

- 24/187.1 Water Supply – The company that undertake the Legionella testing had been asked for their advice regarding the storage of water and the current pumped system. Cllr Hooper advised she had received a personal email regarding the water supply, which she would obtain permission to forward to the office.
- 24/187.2 Solar Panels – Cllr Hooper gave a verbal report on the recent visit to Wedmore Village Farm and halls, which were serviced by solar panels and heat source pumps, with negligible energy costs. It was agreed to ask Sunlit Solar to visit the pavilion, for recommendations on all green energy to try to reduce costs
- 24/187.3 Rail under serving hatch - Cllr Aldridge had filled the holes and sanded. It was now ready for re-painting
- 24/187.4 Pavilion Clock – no update

24/188 Dogs on Memorial Ground and Insurance -

Cllr Schmieder would obtain a definitive answer for the next meeting

24/189 Public Space Order

Official notification was still awaited from Somerset Council regarding the amendments that had been requested

24/190 Matters for the next meeting to be held on Monday 28th April 2025

Decorating internal areas in Pavilion

Football Activities – goalpost replacement and kick wall

Meeting closed at 8.12 pm

Signed as a true and correct record Cllr Payne Dated 28th April 2025