



WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 23rd June 2025 at 7.00pm In the Parish Office, 2 Killick Way, Williton

Attendees:

Councillors: Payne (Chairman), Nye, Schmieder and Whetlor

Other: Mrs Michelle Francis

Public: None

Press: None

Apologies:

Councillors: Aldridge, Denton, Hooper, Peeks and Rutter,

Public: None

25/16 The Chairman advised the meeting would be recorded

25/17 To note Apologies for Absence and approve reason

Unanimously approved as above and for the reasons given.

Proposed Cllr Whetlor, seconded Cllr Nye

25/18 Declarations of Interest

There were none

25/19 Appointment of Officers and Working Group Representatives

Cllr Schmieder volunteered to stand as the Events and Fundraising Committee representative.

The following would remain unfilled: 1 x Budget Monitoring Officer; 2 x Building Management Officers; 1 x Ground Management Officer; 1 x Legal Officer

25/20 Minutes of the last meeting held on Tuesday 27th May 2025

After a proposal from Cllr Schmieder, seconded by Cllr Nye, it was **resolved** to approve the minutes, one abstention due to absence

25/21 Matters from the minutes - There were none

25/22 Correspondence

25/22.1 It was **resolved** to note the correspondence log

25/22.2 A request had been received to run a 1st Aid Training Event – it was noted this was not within the remit of the Charity, so the request would be passed to the Parish Council for consideration.

Proposed Cllr Whetlor, seconded Cllr Nye

25/22.3 A reply had been received from Williton Parish Council requesting further information regarding the suggestion of a Kick Wall in the Amenity Area. Possible locations were discussed, and it was resolved that a Kick Wall was not suitable.

- **Resolution** – To ask the Parish Council to reactivate the Amenity Group to have agreed items installed within the Amenity Area, which had included a goal mouth
Proposed by Cllr Whetlor, seconded by Cllr Nye, unanimously **resolved**

25/23 Finance

25/23.1 Approval of the accounts for payment. Proposed by Cllr Whetlor, seconded by Cllr Nye

25/23.2 It was **resolved** to note the attached Expenditure Analysis as at 31st May 2025

25/23.3 It was **resolved** to note the Estimated Provisions for May 2025

25/23.4 It was **resolved** to note the WWMRG Charity fundraising income and expenditure analysis.

25/23.5 It was **resolved** to note the Pavilion running costs against hire income analysis.

25/23.6 Bank Reconciliation for May 2025.

- **Resolution** – Agreed Cllr Whetlor would sign the reconciliation.
Proposed by Cllr Payne, seconded by Cllr Schmieder, unanimously **resolved**

25/24 Health and Safety

25/24.1 Tree Risk Assessment – no update

25/24.2 Replacement of Finger Door Guards – Cllr Payne confirmed the guards could be easily replaced. Prices had been requested; a response was awaited

25/24.3 The lift maintenance had been undertaken - noted

It was advised the play equipment had been removed, leaving a slight bump which Cllr Payne advised had been checked and caused no issue. It was noted the equipment was far more rotten than had been envisaged.

25/25 Report from Officers

25/25.1 Ground Management Officers Report - nothing reported

25/25.2 Building Management Officer Report – nothing reported

25/25.3 Asset Management Officers Report – nothing reported

25/25.4 Legal Officers Report – nothing reported

25/25.5 Events and Fundraising Officers report

The minutes of the meeting held on 11th June 2025 would be forwarded
Volunteers are needed for the Fete

25/26 Information Board – no update. Cllr Peaks would check the dates on the draft layout

25/27 Request to use ground and toilet facilities for Croquet

Cllr Payne advised a request had been received to use part of the ground, possibly a couple of times a week, with am and pm sessions.

- **Resolution** – To offer a special rate of £25.00 per session, due to only a small area being required, with no equipment
Proposed by Cllr Payne, seconded by Cllr Whetlor, unanimously **resolved**

A toilet provision had also been requested, for the croquet sessions. It was agreed the Pavilion would not be suitable, due to potential lack of monitoring and other options were discussed

- **Resolution** – To ask the Parish Council to consider the Barn toilet, to be available for use on a similar system as the public toilets in Killick Way with a timed opening / closing and cleaned on a commercial basis, due to not being within the remit of the Charity to provide public toilets, for use by all of the Memorial Ground users
Proposed by Cllr Whetlor, seconded by Cllr Nye, unanimously **resolved**

A reply would be sent advising of the agreed cost of sessions and advise that toilet provisions were being considered.

25/28 CCS – The renewal of membership to enable receipt of specialist advice was considered

- **Resolution** – To ask the Parish Council to become a member and allow the WWMRG Charity to use the services
Proposed by Cllr Whetlor, seconded by Cllr Payne, unanimously **resolved**

25/29 Pavilion

25/29.1 Water Supply – No further update

25/29.2 Solar Panels – It was agreed to investigate solar panels further, with the following actions:

- Obtain three quotations and request a presentation at a meeting.
- Look into grant funding
- Obtain advice from other halls, such as Holford, Stogursey and Wembdon

25/29.3 Pavilion Clock – no update

25/29.4 Hearing Loop – Cllr Payne confirmed the Hearing Loop worked through its own microphones and did not require the sound system, as it was totally separate. However, if required, the sound system could be plugged into the hearing loop

25/29.5 Formation of a Management Committee – no update

- 25/29.6 Cleaning of Veranda – quotations had been sought, only one had been received from the current contractor used to clean the windows in the pavilion.
- **Resolution** – To accept the quotation based on the specification supplied and request if it would be possible for the work to be undertaken before the fete
Proposed by Cllr Whetlor, seconded by Cllr Payne, unanimously **resolved**
- 25/29.7 Main Hall Projector – it was agreed to investigate moving the projector to a more accessible position – quotations would be obtained
- 25/30 Dogs on Memorial Ground and Insurance**
- Cllr Schmieder confirmed she had investigated any potential liability and advised the WWMRG Charity has a duty of reasonable care and erecting signs limited liability, therefore, it was Cllr Schmieders advice that the charity was covered. This item would now be removed from the agenda
- 25/31 Public Space Order**
- A further response had been received from Somerset Council, advising they had received over 500 responses during the consultation, which were taken into consideration, however not all could be taken forward as part of the order. The PSPO came into force on 17th July 2024 and would remain for three years, unless extended under section 60 of the Anti-social Behaviour, Crime and Policing Act 2014. This item would now be removed from the agenda
- 25/32 Matters for the next meeting to be held on Monday 28th July 2025**
- To consider request for hooks on the back of toilet doors

Meeting closed at 8.10 pm

Signed as a true and correct record ... Cllr Payne..... Dated 28th July 2025