



WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

c/o Williton Parish Council, 2 Killick Way, Williton, Somerset TA4 4PY

Tel & Fax: 01984 633979 Email: clerk@willitonpc.org.uk

Dear Trustee

22nd April 2026

A meeting of the Trustees of Williton War Memorial Recreation Ground will be held on **Monday 27th April 2026 at 7pm, in The Parish Office, 2 Killick Way, Williton**, for the purpose of transacting the following business.

Yours sincerely

M L Francis

Michelle Francis
Clerk to the Trustee

A G E N D A

- 25/144 To advise whether the meeting will be recorded – Chairman**
- 25/145 To note apologies for absence and approve reason, where appropriate**
- 25/146 Health and Safety, including Housekeeping** – to receive any reportable concerns
25/146.1 Missing COSHH key from kitchen – cupboards open
25/146.2 Two loose carpet tiles in Brendon Room had been re-secured
- 25/147 To Receive any Declarations of Interest**
- 25/148 Minutes of the last meeting held on Monday 23rd March 2026 for approval** (attached)
- 25/149 Matters from the minutes – for report purpose only**
25/149.1 (Item 25/132.1) New Bank Account - update
25/149.2 (Item 25/132.2) Replacement CCTV recording sign had been requested via Coomers 26.02.26
25/149.3 (Item 25/134.5) Williton Parish Council had agreed the request for a grant of £6,500, for the costs of running the Memorial ground, but not the Pavilion for the financial year 2026-2027
- 25/150 Correspondence**
25/150.1 To note the correspondence log (attached)
25/150.2 To consider request from RNLI to hire the Pavilion for 4 hours, using the Parish Rate, due to being a charity (attached)
25/150.3 Freedom of Information request from parishioner, regarding the water tank and supply in the pavilion
25/150.4 To consider request from parishioner to hold Croquet sessions on Memorial Ground
25/150.5 To consider request from SASP to use the ground, free of charge, to offer free YOGA activity sessions (attached)
25/150.6 To consider request from Williton Rockets for permission for football club to repair goalmouths, at no cost to WWMRG Charity and asking for appropriate area to store goalposts - suggesting under the trees on the river side of Memorial Ground (attached)
- 25/151 Finance**
25/151.1 Approval of accounts for payment (to be given at the meeting)
25/151.2 Expenditure and Income Analysis as of 31st March 2026 (attached - sheet 1)
25/151.3 Estimated Provisions for March 2026 (attached - sheet 2)
25/151.4 WWMRG Charity fundraising income and expenditure analysis (attached - sheet 3)
25/151.5 Pavilion running costs against income from bookings analysis (attached - sheet 4)
25/151.6 Bank Reconciliation for March 2026 (to agree for Councillor to sign)
- 25/152 Report from Officers**
25/152.1 Ground Management Officers Report
 - Vandalised light bollards – to be discussed under item 25/156
 - Cost to split supply between – to be discussed under item 25/157
25/152.2 Building Management Officers Report
25/152.3 Asset Management Officers Report –
 - Clearing of the Barn, move items from toilet store to barn – to receive an update
 - Storage Shed (attached)
25/152.4 Legal Officers Report

Events and Fundraising Officers report

- 25/152.5
- To note minutes of meeting held on 9th April 2026 – to agree events for WWMRG Charity (attached)
 - To confirm St Johns to cover 1st aid provision at event at a cost of £184.50

25/153 Information Board Layout – To receive update

25/154 Pavilion

25/154.1 Pavilion Clock – update regarding removal of clock for repair

25/154.2 Drinking Water supply in Foyer (Cllr Hooper)

25/155 To pass a resolution to exclude the press and public from the remainder of the meeting, due to commercial sensitivity

25/156 Vandalised light bollards – to consider cost to remove bollards and cap at ground level (to be forwarded upon receipt of costings)

25/157 Lighting - To consider splitting electric supply between car park lights and outside lights at the changing room end – (to be forwarded upon receipt of costings)

25/158 To consider tenders received for the cleaning of the Pavilion (attached)

25/159 Matters for the next meeting to be held on Tuesday 26th May 2026
Projector