



WILLITON WAR MEMORIAL RECREATION GROUND

Charity No: 211212

Minutes of the Trustee Meeting held on Monday 23rd February 2026 at 7.00pm In the Parish Office, 2 Killick Way, Williton

Attendees:

Councillors: Payne (Chairman), Aldridge, Gatti (arrived at 7.05pm during 25/115.1), Hooper, Prince, Schmieder, Shattock and Vaughan
Other Mrs Michelle Francis
Public: None
Press: None

Apologies:

Councillors: Denton, Peeks, Rutter and Whetlor
Public: None

25/109 The Chairman advised the meeting would be recorded

25/110 To note Apologies for Absence and approve reason

Unanimously approved as above and for the reasons given.

25/111 Health and Safety, including Housekeeping

No concerns reported

25/112 Declarations of Interest

There were none

25/113 Minutes of the last meeting held on Monday 26th January 2026

After a proposal from Cllr Hooper, seconded by Cllr Aldridge, it was **resolved** to approve the minutes, with three abstentions due to absence

25/114 Matters from the minutes

25/114.1 (Item 25/98.1) Pavilion Kitchen Hand Wash Basin – mixer had been installed - noted

25/114.2 (Item 25/99.1) The small roller had been moved and secured to the large roller - noted

25/114.3 (Item 25/99.2) The Blue Hooped door stay had been secured – since noted that it had become loose and the contractor would rectify - noted

25/114.4 The main entrance sign had been secured - noted

25/114.5 (Item 25/101.3) The internal redecoration had been completed - noted

25/115 Correspondence

25/115.1 It was **resolved** to note the correspondence log.

It was noted a notice to advise that CCTV was in operation, was on The Barn. It was **resolved** a new CCTV recording sign would be purchased from Coomers security and displayed at the Robert Street Entrance.

Williton Rockets advised they would remove the old goalpost by the Barn, apologising for the delay. They would try and make a spare goalpost out of the old ones and if this was possible, it would be erected on the ground during the summer for village use.

Cllr Aldridge suggested that any spare pipe could be used as posts to erect signs onto.

Williton Rockets asked if their goalposts could be stored anywhere, after they are taken down at the end of the season.

- **Resolution** – To allow the goalposts, when they are not needed at the end of the season, to be stored at the back of the Pavilion, if dismantled.

Proposed by Cllr Hooper, seconded by Cllr Shattock, unanimously **resolved**

25/116 Finance

25/116.1 Approval of the accounts for payment.

Proposed by Cllr Hooper, seconded by Cllr Vaughan, unanimously **resolved**

- 25/116.2 A long discussion took place regarding the funding of the ground and pavilion, with a suggestion from Cllr Vaughan of putting the ground accounts under the remit of the Parish Council and precepting for the running costs.
- Cllr Aldridge was very concerned about splitting the finances to write off the charity costs and precepting through the Parish Council, noting the accounts needed to be transparent
- Cllr Hooper raised concern that 2025-2026 had been overbudgeted, which would show as underspend at the end of the financial year. It was noted the budget set for 2026-2027 had addressed this
- The formula for the refund of deposit and fundraising lines would be checked
- It was advised the Pavilion was not making a loss
- It was **resolved** to note the attached Expenditure Analysis as of 31st January 2026
- 25/116.2 It was **resolved** to note the attached Expenditure Analysis as of 31st January 2026
- Councillors were reminded to ask any queries before the meeting
- 25/116.3 It was **resolved** to note the Estimated Provisions for January 2026, noting the decoration cost would be taken from the Maintenance Fund
- 25/116.4 It was **resolved** to note the WWMRG Charity fundraising income and expenditure analysis.
- 25/116.5 It was **resolved** to note the Pavilion running costs against hire income analysis.
- 25/116.6 Bank Reconciliation for January 2026
- **Resolution** – It was resolved, Cllr Vaughan, being present at the meeting, would sign the reconciliation. Proposed by Cllr Hooper, seconded by Cllr Aldridge, unanimously **resolved**
- 25/116.7 New Bank Account
- **Resolution** – A Charity and Community account would be opened with the Co-operative Bank, to avoid bank charges, with dual signatory and debit cards to be stored securely in the office. Proposed by Cllr Hooper, seconded by Cllr Payne, unanimously **resolved**
- 25/117 Report from Officers**
- 25/117.1 Ground Management Officers Report
- Vandalised light bollards – discussed under item 25/122
 - Cost to split electricity supply between car park lights and outside lights at the changing room end – discussed under item 25/123
- 25/117.2 Building Management Officer Report
- Graffiti on the barn had been reported – the Community Payback would be asked to remove it. The tar stain, from the cigarette disposal was discussed. It was agreed the disposal point needed to remain, to save cigarette butts being dropped onto the floor - paint would be investigated to paint over the tar stain
- 25/117.3 Asset Management Officers Report – Cllrs Peek and Vaughan had undertaken an inventory, which Cllr Payne had entered onto a spreadsheet. Items which could be disposed of, would be recommended at the March meeting, after which clearance could be undertaken. Proposed Cllr Aldridge, seconded Cllr Vaughan and unanimously agreed
- 25/117.4 Legal Officers Report – no update
- 25/117.5 Events and Fundraising Officers report
- The minutes of the meeting held on 12th February 2026 were noted. Members were reminded that meetings are open for all to attend. The cost of the Donkey's to attend the fete was £380.00
- **Resolution** – To underwrite the cost of the Donkey's at a cost of £380.00. Proposed by Cllr Hooper, seconded by Cllr Aldridge, unanimously **resolved**
- Cllr Hooper volunteered to help with refreshment at the Celebrating Craft Exhibition on 18th July
- Cllr Vaughan suggested asking Watchet Carnival Club, to take Santa around the village, for a donation
- 25/118 Information Board**
- Cllr Peek submitted suggested dates and comments for the Information Board project and a few alterations made. Cllr Peek would be asked for an update regarding the copyright concern raised at the previous meeting.

25/119 Pavilion

25/119.1 Pavilion Clock – no update

25/119.2 Water Tank – HBC advised they would respond to the question raised at the last meeting, currently awaited

25/119.3 Condition of the storerooms and how to get ready for hirers was discussed

It was noted, after some hirers, the tables and chairs were not put back in the storeroom in a safe manner, despite notices and layouts requesting how it should be left. This was having an impact on the following hirers, having to use extra time to sort the storeroom or safety of accessing the equipment. Currently, the rooms were being checked three times a week. Cllrs Aldridge, Gatti and Hooper were happy to check on an ad hoc basis. The Health and Safety advisors would be contacted to ensure all due diligence was being covered and ask for any advice.

25/120 Hire Charges for the Barn Kitchenette and Main Ground 2026-2027

After a discussion, it was agreed to raise the Kitchenette to £5.00 per hour, the main ground to £20.00 per hour, Football matches (not Williton Rockets) to be specifically negotiated and street traders to a minimum of £100.00. Proposed Cllr Hooper, seconded Cllr Vaughan and unanimously **resolved**

25/121 Resolution passed to exclude members of the press and public from the remainder of the meeting, due to commercial sensitivity

Proposed Cllr Aldridge, seconded Cllr Shattock and unanimously **resolved**

25/122 Vandalised light bollards – The quotation was awaited – item deferred

25/123 Lighting

The cost to split the supply between the main car park and the outside lights at the changing room end was still awaited, therefore, the item was deferred

25/124 Brendon Room

Quotations were being sought for both the cleaning and replacement of the current flooring and would be available for the March meeting

25/125 Members of the press and public were invited to re-enter the meeting – none did

25/126 Matters for the next meeting to be held on Monday 23rd March 2026

Projector

To consider affiliation to ACRE

Meeting closed at 8.56 pm

Signed as a true and correct record ... Cllr Payne Dated 23rd March 2026